

**THE MATTABASSETT DISTRICT**

**Memorandum**

Date: June 27, 2024

Subject: Property Management  
Committee June 27, 2024,  
Meeting Minutes

To: Board of Directors

From: Property Management  
Committee, and Arthur G.  
Simonian, Executive Director

AGS

**Property Management Committee  
June 27, 2024  
Meeting Minutes**

The Property Management Committee met Thursday, June 27, 2024, at The District Offices at 245 Main Street, Cromwell, Connecticut.

Chairman James Fallon called the meeting to order at 5:35 PM. Present was Committee Chairman James Fallon and Committee Members – Bonnie Anderson, Gerald Daley, Daniel Salerno and John Dunham. There was a quorum. Also present was Executive Director – Art Simonian, along with Chris Wardrop from USI Insurance.

The following is a summary of the June 27, 2024, Property Management meeting:

- 1) Insurance Broker Interview** – Chris from USI Insurance out of Meriden, CT gave a presentation on their Insurance Services. Art and the Committee then asked questions from USI. A 27-page PowerPoint document highlighting their company and expertise in serving The Mattabassett District was presented.

The committee will interview a second firm in July and decide who to retain for the 2025 calendar year insurance broker.

**Adjournment:**

**Mr. Daley moved, no second required, and the committee approved unanimously to adjourn at 6:40 PM.**