

THE MATTABASSETT DISTRICT

Memorandum

Date: May 11, 2022

Subject: Human Resources Committee Meeting
Minutes **Tuesday, May 10, 2022**

To: Board of Directors

From: Human Resources Committee and
Arthur G. Simonian, Executive Director

AGS

Human Resources Committee May 10, 2022 Meeting Minutes

The Human Resources Committee met Tuesday, May 10, 2022 at The District Offices at 245 Main Street, Cromwell, Connecticut.

The Chair, Gerald Daley, called the meeting to order at 5:35 PM. In addition to the Chair, present were Committee Members – Mary Marrocco, Doug Sienna and Jim Fallon. Also, present were Board Chairman – John Dunham and Executive Director – Arthur Simonian. There was a quorum. Tonilynn Collins and Joseph Samolis were absent.

Following is a summary of the May 10th Human Resources Meeting:

1) **Short Term Disability & Life Insurance** – Art reviewed and discussed the MOU with the Committee.

Mr. Sienna moved, Mrs. Marrocco seconded, and the Committee approved unanimously to go into Executive Session at 5:37 PM, with the Executive Director – Art Simonian and Board Chairman – John Dunham, to discuss the Bargaining unit MOU.

Mr. Sienna moved, Mrs. Marrocco seconded, and the Committee approved unanimously to come out of Executive Session at 6:15 PM.

Mr. Sienna moved, Mr. Fallon seconded, and the Committee approved unanimously:

MOTION: The Human Resources Committee approves the Short Term Disability and Life Insurance proposal policy changes dated June 1st, 2022, subject to review and approval by District Counsel, from The Hartford and refers this recommendation to the Board of Directors for their review and approval.

2) **Executive Director's Annual Evaluation** – The Committee reviewed and discussed the Executive Directors Annual Evaluation in executive session.

Mr. Sienna moved, Mrs. Marrocco seconded, and the Committee approved unanimously to go into Executive Session at 6:17 PM, with the Board Chairman – John Dunham, to discuss the Executive Directors Annual Evaluation.

Mrs. Marrocco moved, Mr. Sienna seconded, and the Committee approved unanimously to come out of Executive Session at 6:43 PM.

Mr. Sienna moved, Mr. Fallon seconded, and the Committee approved unanimously:

MOTION: The Human Resources Committee approves the Executive Director's fourth amendment contract extension for an annual salary adjustment of \$162,500 for the period, July 1, 2022 through June 30, 2023 and refers this recommendation to the Board of Directors for their review and approval.

3) Related Business and Staff Updates – The Executive Director announced that the Office Supervisor, Melissa Lancia retired on May 6th, 2022.

Adjournment:

Mr. Sienna moved and the committee approved unanimously to adjourn at 7:00 PM.