

Date: April 13, 2022

Subject: Human Resources Committee Meeting  
Minutes **Tuesday, April 12, 2022**

To: Board of Directors

From: Human Resources Committee and  
Arthur G. Simonian, Executive Director

*AGS*

**Human Resources Committee  
April 12, 2022 Meeting Minutes**

The Human Resources Committee met Tuesday, April 12, 2022 at The District Offices at 245 Main Street, Cromwell, Connecticut.

The Chair, Gerald Daley, called the meeting to order at 5:10 PM. In addition to the Chair, present were Committee Members – Mary Marrocco, Joseph Samolis and Jim Fallon. Also, present were Board Chairman – John Dunham and Executive Director – Arthur Simonian. There was a quorum. Doug Sienna arrived at 5:25 PM. Tonilynn Collins was absent.

Following is a summary of the April 12<sup>th</sup> Human Resources Meeting:

- 1) Executive Director’s Annual Evaluation** – The Executive Director reviewed and discussed his evaluation with the Committee. The Board of Directors will be asked to complete their evaluation forms by May 2<sup>nd</sup>. The Committee will meet again on May 9<sup>th</sup> or 10<sup>th</sup>.
  
- 2) Short Term Disability & Life Insurance** – Art reviewed and discussed the changes to the two plans with the Committee. We are waiting on the two Unions to finalize any comments or questions as we have met with them and the Insurance rep in February.
  
- 3) Related Business and Staff Updates** – The Executive Director discussed the two fraudulent checks that happened to the District with the Committee. The Positive Pay bank program will help with security measures.

**Adjournment:**

**Mr. Samolis moved and the committee approved unanimously to adjourn at 5:50 PM.**