

THE MATTABASSETT DISTRICT

Memorandum

Date: February 3, 2025

Subject: Human Resources Committee Meeting
Thursday, January 30, 2025

To: Gerald Daley – Chair, Tonilynn
Collins, Mary Marrocco, Joe
Samolis, Doug Sienna & John
Dunham

From: Arthur G. Simonian, Executive Director

**Human Resources Committee
Thursday, January 30, 2025, Meeting Minutes**

The Human Resources Committee met Thursday, January 30, 2025, at The District Offices at 245 Main Street, Cromwell, Connecticut.

Human Resources Committee Chair, Gerald Daley called the Committee meeting to order at 5:07 PM. In addition to the Chair, present were Committee Members –Tonilynn Collins, Mary Marrocco, and Doug Sienna. There was a quorum. Also present was Executive Director – Arthur G. Simonian. Board Chairman John Dunham and Board Member Joseph Samolis were absent.

Following is a summary of the January 30th Human Resources Meeting:

- 1) Hourly Agreement Local 1303 Chapter 218 Council 4–** The Committee reviewed, discussed and recommends approval of the Hourly Agreement Local 1303 Chapter 218 Council 4 Agreement to the Board of Directors.

Ms. Marrocco moved, and Ms. Collins seconded, and the Committee approved unanimously.

MOTION:

The Human Resources Committee recommends approval to the Board of Directors for the Hourly Agreement Local 1303 Chapter 218 Council 4 covering the period of July 1, 2024 to the June 30, 2028, as recommended by the Negotiations Committee.

- 2) Travel Policy-** Review and discuss travel policy for Executive Director.

MOTION:

Ms. Marrocco moved, and Ms. Collins seconded, and the Committee approved unanimously to table the review and approved of Travel Policy to a future meeting.

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- 3) Personnel Policy Manual (March 2021)-** No action, it will be discussed at a future date.
- 4) Related Business and Staff Updates –** None

Adjournment: Mr. Sienna moved, and the committee approved unanimously to adjourn at 5:55 PM.