

THE MATTABASSETT DISTRICT

Memorandum

Date: July 27, 2021 Subject: Human Resources Meeting
Thursday, August 5, 2021

To: Gerald Daley - Chair, From: Arthur G. Simonian
Tonilynn Collins, Mary Executive Director
Marrocco, James Fallon, AGS
Joseph Samolis, Doug
Sienna and John Dunham

**Human Resources Committee Meeting
August 5, 2021
5:30 p.m.**

The Human Resources Committee Meeting will be held on **Thursday, August 5, 2021 at 5:30 p.m.** The Meeting will be held at the District Offices 245 Main Street, Cromwell, Connecticut.

AGENDA

- 1) Office Secretary Positions** – Review job descriptions and salary range for proposed Secretary 2 and 1 positions.

- 2) Related Business & Staff Updates**

C: Board Members not on the Human Resources Committee