

THE MATTABASSETT DISTRICT

Memorandum

Date: March 17, 2026

Subject: Human Resources Meeting
Monday, April 27, 2026

To: Gerald Daley - Chair,
Tonilynn Collins, Mary
Marrocco, Joseph Samolis,
Doug Sienna and John
Dunham

From: Arthur G. Simonian
Executive Director

AGS

Human Resources Committee Meeting

Monday, April 27, 2026

5:00 PM

Teams: Microsoft Teams meeting

Join:

<https://teams.microsoft.com/meet/29093332752195?p=8eEXUzt2kUDKenzGQX>

Meeting ID: 290 933 327 521 95

Passcode: aC6Nd3RH

The Human Resources Committee Meeting will be held on **Monday, April 27, 2026, at 5:00 PM**. The Meeting will be held at the District Offices 245 Main Street, Cromwell, Connecticut.

AGENDA

- 1) **Travel Policy** - Review revised Travel Policy for Executive Director.
- 2) **Personnel Policy Manual (March 2021)** - Review and discuss new changes proposed.
- 3) **Personnel Matter**-Discussion-Executive Session.
- 4) **Service Recognition Award**-Discuss regular hourly MOU.
- 5) **Executive Director Evaluation (Annual)**- Discuss schedule and performance evaluation process.
- 6) **Related Business & Staff updates.**

c: Board Members not on the Human Resources Committee