

Date: December 7, 2023

Subject: Human Resources Meeting
Monday, December 11, 2023

To: Gerald Daley - Chair,
Tonilynn Collins, Mary
Marrocco, James Fallon,
Joseph Samolis, Doug
Sienna and John Dunham

From: Arthur G. Simonian
Executive Director

**Human Resources Committee Meeting
Monday, December 11, 2023
5:45 PM**

The Human Resources Committee Meeting will be held on **Monday, December 11, 2023 at 5:45 PM**. The Meeting will be held at the District Offices 245 Main Street, Cromwell, Connecticut.

AGENDA

- 1) **Personnel Matter** – Executive Session.

- 2) **Travel Policy** – Review and discuss prepared travel policy for Executive Director.

- 3) **Personnel Policy Manual** – Begin discussion on changes and updates to policies – Executive Session.

- 4) **Non-Bargaining Policy Manual and Union Contracts** – Discuss schedule and possible changes to the manual and union contracts – Executive Session.

- 5) **Related Business & Staff Updates-**

c: Board Members not on the Human Resources Committee