

Date: April 20, 2022

Subject: Engineering Committee Meeting
Minutes **Tuesday, April 19, 2022**

To: Board of Directors

From: Engineering Committee and
Arthur G. Simonian, Executive Director

AGS

**Engineering Committee
April 19, 2022 Meeting Minutes**

The Engineering Committee met Tuesday, April 19, 2022 at the District Offices, 245 Main Street, Cromwell, Connecticut.

Chairman, John Dunham called the meeting to order at 5:02 PM. In addition to the Chairman, present were Committee Members –Bonnie Anderson and Don Naples. Also, present were Executive Director – Arthur Simonian, District Engineer – Michelle Ryan, Incinerator Manager – Dave Stille and Assistant Maintenance Manager – Andy Purchia. There was a quorum. Committee member Bob Argazzi was absent. David Bauer arrived at 5:30 PM.

Following is a summary of the April 19th Engineering Meeting:

- 1) **IT Services Request for Qualifications** – The Committee reviewed The Computer Company and Decian’s qualifications and conducted interviews with both companies. Besides advertising the RFQ, the District also mailed it to eleven companies. The Executive Director will walk the Plant with The Computer Company, so they can prepare a bid proposal.
- 2) **Ash Lagoon Cleaning Bid** – Art reviewed and discussed a bid waiver for cleaning the Ash Lagoon, since its in the best interest of the District.

Mr. Naples moved, Mrs. Anderson seconded, and the committee approved unanimously:

MOTION: The Engineering Committee recommends approving a bid waiver for the Ash Lagoon cleaning project, by H. E. Butler of Portland, CT in the amount not to exceed \$100,000 and refers this recommendation to the Board of Directors for their review and approval.

- 3) **Guida’s Dairy, New Britain** – Art and Michelle discussed the BOD notification letter and the Side Stream Reactor dedicated blower study with the Committee.
- 4) **MIU General Permit** – The Committee discussed developing an appropriate fee for the MIU General Permit registration.

Mrs. Anderson moved, Mr. Naples seconded, and the committee approved unanimously:

MOTION: The Engineering Committee recommends approving a \$150 fee for the MIU General Permit and \$500 for the SIU Permit, per the memo from Michelle to Art, dated April 11th and refers this recommendation to the Board of Directors for their review and approval.

5) Replacement water main – Art reviewed and discussed the replacement of the water main breaks and service water lines on the North side of the plant.

6) SCADA system and workstation security upgrade – Art discussed the SCADA system upgrade with the Committee and recommends a bid waiver. Dave gave an update on the current SCADA system and reasons for the needed upgrade.

Mrs. Anderson moved, Mr. Naples seconded, and the committee approved unanimously:

MOTION: The Engineering Committee recommends approving a bid waiver for the SCADA system and workstation security upgrade by NIC Inc., in the amount not to exceed \$130,000 including a 10% contingency and refers this recommendation to the Board of Directors for their review and approval.

7) Related Business and Staff Updates – None.

Adjournment:

Mr. Bauer moved, no second needed and the committee approved unanimously to adjourn at 6:35 PM.