

Date: September 14, 2022 Subject: Engineering Committee Meeting
 Minutes **Tuesday, September 13, 2022**

To: Board of Directors From: Engineering Committee and
 Arthur G. Simonian, Executive Director

AGS

**Engineering Committee
 September 13, 2022 Meeting Minutes**

The Engineering Committee met Tuesday, September 13, 2022 at the District Offices, 245 Main Street, Cromwell, Connecticut.

Chairman, John Dunham called the meeting to order at 5:36 PM. In addition to the Chairman, present were Committee Members – David Bauer and Don Naples. Committee Member Bonnie Anderson was present remotely. Also, present were Executive Director – Arthur Simonian, District Engineer – Michelle Ryan and Architect Al Jacunski. There was a quorum. Committee Member Bob Argazzi was absent.

Following is a summary of the September 13th Engineering Meeting:

- 1) **Roof Replacement Project** – The Executive Director reviewed, discussed and recommended approval for the Roof Replacement Project. A rejection letter will be mailed to the lowest bidder for being non-responsive, Ed Lynch will review.

Mr. Bauer moved, Mr. Naples seconded, and the committee approved unanimously:

MOTION: The Engineering Committee approves awarding the Roof Replacement Project with alternate #1 in the amount up to \$550,000 with contingency if necessary, to Greenwood Industries, Inc. of Worcester, MA and refers this recommendation to the Board of Directors for their review and approval.

- 2) **Annual Incinerator Shutdown** – The Executive Director reviewed, discussed and recommended approval for the Annual Incinerator Shutdown contract work. The previous contractor (Mac Donald Enterprises) withdrew his proposal because of roofing design for new hatch.

Mr. Naples moved, Mr. Bauer seconded, and the committee approved unanimously.

MOTION: The Engineering Committee approved waiving the bidding process and award the Incinerator Shutdown contract work, in the amount not to exceed \$58,000 to S.H.D. Associates of Windsor, CT and refers this recommendation to the Board, since this is in the best interest of the District.

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- 3) Related Business and Staff Updates** – The Executive Director will review the remaining Capital project work that is left for the year, due to concerns with inflation. A new priority list of remaining work along with updated anticipated expenditures will be prepared for review by the Committee in October.

Adjournment:

Mr. Naples moved, no second needed and the committee approved unanimously to adjourn at 6:20 PM.