

Date: August 28, 2023

Subject: Engineering Committee Meeting
Minutes **Monday, August 28, 2023**

To: Board of Directors

From: Engineering Committee and
Arthur G. Simonian, Executive Director

ALS

**Engineering Committee
August 28, 2023 Meeting Minutes**

The Engineering Committee met Monday, August 28, 2023 at the District Offices, 245 Main Street, Cromwell, Connecticut.

Executive Director, Arthur Simonian called the meeting to order at 4:00 p.m. Present was Chairman, John Dunham and Committee Members – Bonnie Anderson, David Bauer, Don Naples and Liam Mitchell. Also, present were Executive Director – Arthur Simonian and District Engineer – Michelle Ryan. There was a quorum.

The August 28th Engineering Meeting was held to conduct interviews for the On-Call Engineering and Related Services RFQ. Three (3) of the six (6) firms selected by the Committee on July 13, 2023 were scheduled for a 45-minute presentation and 15 minutes for questions. The presentations included the consultant firms' experience and staff experience as well as their response to a question provided to each firm prior to the meeting. The interviews concluded with a question and answer session with the Interview Committee.

The following firms were interviewed:

1) Jacobs Engineering Group, Wethersfield CT

2) Wright-Pierce, Middletown CT

3) CDM Smith, East Hartford CT

4) Related Business and Staff Updates – A meeting will be scheduled for Tuesday, September 12th at 6:00 p.m. to begin deliberations. Committee Member, David Bauer suggested the deliberations be conducted under Executive Session. We will contact our legal counsel, Ed Lynch for further direction.

Adjournment: Mr. Bauer moved, no second necessary, and the committee approved unanimously to adjourn at 7:20 PM.

C: Board Members not on the Engineering Committee