

Date: July 13, 2022

Subject: Engineering Committee Meeting
Minutes **Tuesday, July 12, 2022**

To: Board of Directors

From: Engineering Committee and
Arthur G. Simonian, Executive Director

AGS

**Engineering Committee
July 12, 2022 Meeting Minutes**

The Engineering Committee met Monday, July 12, 2022 at the District Offices, 245 Main Street, Cromwell, Connecticut.

Chairman, John Dunham called the meeting to order at 6:46 PM. In addition to the Chairman, present were Committee Members – David Bauer, Bob Argazzi and Don Naples. Also, present were Executive Director – Arthur Simonian and District Engineer – Michelle Ryan. Also present was Assistant Maintenance Manager Andy Purchia. There was a quorum. Committee Member Bonnie Anderson was absent.

Following is a summary of the July 12th Engineering Meeting:

- 1) **IT Services RFQ** – The Board of Directors awarded the IT Services Contract No. 2022-2024 for the period 2022 through 2025.

Mr. Bauer moved, Mr. Naples seconded, and the committee approved unanimously:

MOTION: The Engineering Committee approved awarding the IT Services Contract for years 2022-2025 to Decian of Portland, CT, with a monthly charge of \$2,944, plus additional services when necessary and refers this recommendation to the Board of Directors for their review and approval.

- 2) **Replacement Water Main** – The Executive Director reviewed and discussed replacement of the Water Main and Service Water Lines on the North side of the plant, and recommended bid waiver and award to H.E. Butler of Portland, CT.

Mr. Naples moved, Mr. Argazzi seconded, and the committee approved unanimously.

MOTION: The Engineering Committee approved waiving the bidding process and awarded the six-inch potable Water Main Replacement project, in the amount of \$98,118, plus \$9,800 contingency, if necessary, to H.E. Butler of Portland, CT, since this is in the best interest of the District, and refers this recommendation to the Board of Directors for their review and approval.

Mr. Naples moved, Mr. Argazzi seconded, and the committee approved unanimously.

MOTION: The Engineering Committee approved waiving the bidding process and awarded the eight-inch service Water Main Replacement project, in the amount of \$87,520, plus \$8,750 contingency, if necessary, to H.E. Butler of Portland, CT, since this is in the best interest of the District, and refers this recommendation to the Board of Directors for their review and approval.

- 3) Polymer Cost Analysis** – Art discussed the increase in pricing for chemical products with the Engineering Committee.
- 4) Incinerator gas train safety shut off valve** – The Engineering Committee reviewed waiving the bidding process and approve Etter Engineering of Bristol, CT, for the Incinerator gas train safety shut off valve.

Mr. Argazzi moved, Mr. Naples seconded, and the committee approved unanimously.

MOTION: The Engineering Committee approved waiving the bidding process and awarded the Incinerator gas train safety shut off valve project in the amount not to exceed \$80,000, to Etter Engineering of Bristol, CT, since this is in the best interest of the District, and refers this recommendation to the Board of Directors for their review and approval.

- 5) Related Business and Staff Updates** – None.

Adjournment:

Mr. Argazzi moved, no second needed and the committee approved unanimously to adjourn at 7:30 PM.