

Date: March 20, 2023

Subject: Engineering Committee Meeting
Minutes **Thursday, March 16, 2023**

To: Board of Directors

From: Engineering Committee and
Arthur G. Simonian, Executive Director

**Engineering Committee
March 16, 2023 Meeting Minutes**

The Engineering Committee met Thursday, March 16, 2023 at the District Offices, 245 Main Street, Cromwell, Connecticut.

Chairman, John Dunham called the meeting to order at 5:30 PM. In addition to the Chairman, present were Committee Members – David Bauer and Bonnie Anderson, Don Naples was present remotely. Also, present were Executive Director – Arthur Simonian, District Engineer – Michelle Ryan, Assistant Maintenance Manager – Andy Purchia and Board Member – Liam Mitchell. There was a quorum.

Following is a summary of the March 16th Engineering Meeting:

- 1) **Greenhouse Gas/Carbon Accounting** – The Executive Director and District Engineer reviewed and discussed the Greenhouse Gas/Carbon Accounting with the Committee. This Agenda topic will be added to the next Public Relations Committee meeting.
- 2) **Eversource Energy Efficiency Rebates, Air Compressor System & related Equipment** – Art reviewed the Eversource Energy Efficiency Rebates with the Committee, these rebates are for the Plant Air Compressor System and related Equipment. The equipment was already ordered due to long lead time and critical need. A spreadsheet of the cost and rebates was provided.
- 3) **RFQ for On-Call Engineering & Related Services, Consultant Interviews and Rate Sheets** – The Executive Director and District Engineer reviewed and discussed the On-Call Engineering and Related Services RFQ with the Committee, Rate sheets and supporting documents were discussed. Up to six Engineering firms will be interviewed in April and May.
- 4) **Ameresco Energy Savings Report** – The Committee reviewed and discussed the Draft Ameresco Energy Savings Annual Report.
- 5) **Odor Control & Complaints** – The Executive Director and Engineering Committee held a discussion on the District's Odor Control process and any recent Odor Complaints. Handouts were given on the past two years of Odor related requests and the response documents, along with articles and historic memos on the subject.

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- 6) **NPDES Permit Status** – The Executive Director and District Engineer gave a status update on the NPDES Permit to the Committee. The CT DEEP is preparing a response letter.

- 7) **Capital Projects** – The Executive Director reviewed and discussed the District’s Capital Project plan, as well as an analysis of future inflation and cost increases with the Committee. A spreadsheet was prepared for two years of planning.

- 8) **Flow Meters** – The Executive Director provided documents that show the incoming flow data from each town for 2023, a discussion was held on the provided information and the flows will continue to be monitored. Using New Britain high meter flows resulted in an excellent correlation with our Parshall flumes.

- 9) **Related Business & Staff Updates** – The Executive Director and Board Chairman discussed the Reserve Capacity memo that our District Attorney, Ed Lynch is preparing. The Board Chairman will be adding Board Member - Liam Mitchell of Berlin to the Engineering Committee in April.

Adjournment:

Mr. Naples moved, no second needed and the committee approved unanimously to adjourn at 6:52 PM.