

## **MINUTES OF SEPTEMBER 18, 2023**

### **Roll Call of Members**

The annual meeting of the Board of Directors of The Mattabasset District was held Monday, September 18, 2023, at the Administration Building. Board Clerk Arthur G. Simonian called the meeting to order at 7:00 p.m. A roll call was taken. Present from the Town of Cromwell were Directors Bonnie Anderson, Joe Corlis and Doug Sienna. Present from the Town of Berlin were Directors John Dunham, who was attending remotely, Liam Mitchell and James Fallon. Present from the City of Middletown were Directors Joseph Samolis, Carl Erlacher, Gerald Daley, and David Bauer. Present from the City of New Britain were Directors Don Naples, Daniel Salerno, and Mary Marrocco. Also, present was Executive Director Arthur Simonian – Operations Manager - Ty Wagner, and Maintenance Manager Bill Adkins –and Edward T. Lynch Jr. – District Counsel. New Britain Directors, Rick Healey and Tonilynn Collins were absent.

Mr. Simonian stated that per section 2-5 of the Charter, the first order of business is the election of officers, beginning with the Chairman.

### **The Nominating Committee recommends John Dunham to the Office of Chairman.**

There were no other nominations from the floor.

**MOTION:** Mr. Sienna moved to close the nominations.

Mr. Corlis seconded the motion.

### **Discussion**

**RESOLVED:** The motion was approved unanimously.

**RESOLVED:** John Dunham was voted in as Chairman by acclamation.

Mr. Simonian turned the chair over to Chairman John Dunham to preside over the remainder of the meeting.

### **The Nominating Committee recommends David Bauer to the Office of Vice-Chairman.**

There were no other nominations from the floor.

**MOTION:** Mr. Samolis moved to close the nominations.

Mrs. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

RESOLVED: David Bauer was voted in as Vice-Chairman by acclamation.

**The Nominating Committee recommends Mary Marrocco to the Office of Secretary.**

There were no other nominations from the floor.

MOTION: Mr. Bauer moved to close the nominations.

Ms. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

RESOLVED: Ms. Marrocco was voted in as Secretary by acclamation.

**The Nominating Committee recommends Doug Sienna to the Office of Treasurer.**

There were no other nominations from the floor.

MOTION: Mr. Samolis moved to close the nominations.

Mr. Salerno seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

RESOLVED: Mr. Sienna was voted in as Treasurer by acclamation.

**The Nominating Committee recommends Carl Erlacher for the Office of Deputy Treasurer.**

There were no other nominations from the floor.

MOTION: Mr. Samolis moved to close the nominations.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

RESOLVED: Mr. Erlacher was voted in as Deputy Treasurer by acclamation.

**PUBLIC SPEAKERS**

None

**Approval of August 21, 2023 Minutes**

MOTION: Mr. Sienna moved to approve the minutes of the August 21, 2023 Board Meeting.

Mr. Erlacher seconded the motion.

Discussion

RESOLVED: The motion was approved with three abstained Mr. Erlacher, Mr. Fallon, Ms. Anderson.

**Treasurer's Report**

MOTION: Mr. Sienna moved to approve the Treasurer's Report as presented.

Mr. Corlis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Budget Statement**

MOTION: Mr. Sienna moved to approve the Budget Statement as presented.

Ms. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Check Register – August, 2023**

No motion required.

**Staff Reports**

MOTION: Mr. Sienna moved to approve the Staff Reports as presented.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Engineering Committee**

MOTION: The Engineering Committee recommends to the Board of Directors to begin contract negotiations with CDM Smith and Jacobs as on-call consultants.

MOTION: Mr. Bauer approved the Engineering motion.

Mr. Corlis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to approve the August 17<sup>th</sup> Engineering Report as presented.

Ms. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Ms. Anderson moved to approve the August 24<sup>th</sup> Engineering Report as presented.

Ms. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Ms. Anderson moved to approve the August 28<sup>th</sup> Engineering Report as presented.

Ms. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Bauer moved to approve the September 12 Engineering Report as presented.

Ms. Marrocco moved to approve the September 12 Engineering Report as represented.

Ms. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Finance Committee**

No Report.

**Human Resources Committee**

No report.

**Property Management**

MOTION: Approve the Property Committee minutes of August 29,2023

Mr. Samolis moved to approve the Property Committee minutes of August 29, 2023.

Mr. Salerno seconded it.

Discussion

RESOLVED: The motion was approved unanimously

**Public Relations Committee**

No Report.

**Counsel's Report**

No report.

**New Business**

In accordance with Section 4-1 of the Charter the Nominating Committee recommends that The Board of Directors appoint James Fallon, representing the Town of Berlin, Carl Erlacher, representing the City of Middletown, Rick Healey, representing the City of New Britain and Joe Corlis, representing the Town of Cromwell to the Finance Committee, and that Doug Sienna be its Chair. (Jim will make this in the form of a motion.)

MOTION: Mr. Fallon moved to approve the report.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

In accordance with Section 2-5 of the Charter and Section 14 of the By-Laws, the Nominating Committee recommends the following **Engineering, Human Resources, Property Management and Public Relations** committee assignments, and recommends granting to the Chairman, of the Board, John Dunham, the right to make reassignments in 2023-2024, as deemed appropriate. (Jim will make this in the form of a motion.)

**Engineering Committee:**

John Dunham - Chair

Liam Mitchell, Bonnie Anderson, David Bauer, and Don Naples.

**Human Resources Committee:**

Gerald Daley - Chair

James Fallon, Doug Sienna, Joseph Samolis, Tonilynn Collins, Mary Marrocco

**Property Management Committee:**

James Fallon - Chair

Bonnie Anderson, Gerald Daley, Daniel Salerno

**Public Relations Committee:**

Joseph Samolis - Chair

David Bauer, Joe Corlis, Daniel Salerno, John Dunham.

MOTION: Mr. Fallon moved to appoint Executive Director, Arthur G. Simonian as Board Clerk.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Communications**

No Report.

**Adjournment**

MOTION: Mr. Sienna moved to adjourn the meeting.

RESOLVED: The meeting was adjourned at 8:15 p.m.