

ALS

MINUTES OF MONDAY, SEPTEMBER 16, 2024

Roll Call of Members

The monthly meeting of the Board of Directors of The Mattabassett District was held on Monday, September 16, 2024, Executive Director, Arthur Simonian called the meeting to order at 7:00 p.m. A roll call was taken. Present from the Town of Cromwell were Directors Doug Sienna, and Joe Corlis. Present from the Town of Berlin were Directors John Dunham, Jame Fallon and Liam Mitchell. Present from the City of Middletown were Director Gerald Daley, Joe Samolis and Phil Pessina. Present from the City of New Britain were Directors Don Naples, Rick Healey, Daniel Salerno, Tonilynn Collins, and Mary Marrocco. Also, present was District Counsel, Attorney Edward T. Lynch Jr., Executive Director-Arthur G. Simonian, Ty Wagner- Operations Manager, Andy Purchia – Maintenance Manager, Dave Stille-Incinerator Manager, Michelle Ryan – District Engineer, and Liz Gonzalez. Middletown Board member Carl Erlacher and Cromwell Board member Bonnie Anderson were absent.

Mr. Simonian stated that per section 2-5 of the Charter, the first order of business is the election of officers, beginning with the Chairman.

The Nominating Committee recommends John Dunham to the Office of Chairman.

There were no other nominations form the floor.

MOTION: Mr. Samolis moves to close the nominations.

Mr. Salerno seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

RESOLVED: John Dunham was voted in as Chairman by acclamation

Mr. Simonian turned the chair over to Chairman John Dunham to preside over the remainder of the meeting.

The Nominating Committee recommends Joe Samolis to the Office of Vice-Chairman.

There were no other nominations form the floor.

MOTION: Mr. Daley moves to close the nominations.

Mr. Pessina seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

RESOLVED: Joe Samolis was voted in as Vice-Chairman by acclamation

The Nominating Committee recommends Mary Marrocco to the Office of Secretary.

There were no other nominations form the floor.

MOTION: Mr. Samolis moves to close the nominations.

Mr. Salerno seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

RESOLVED: Mary Marrocco was voted in as Vice-Chairman by acclamation

The Nominating Committee recommends Doug Sienna to the Office of Treasurer.

There were no other nominations form the floor.

MOTION: Mr. Samolis moves to close the nominations.

Mr. Salerno seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

RESOLVED: Doug Sienna was voted in as Treasurer by acclamation

The Nominating Committee recommends Carl Erlacher to the Office of Deputy Treasurer.

There were no other nominations form the floor.

MOTION: Mr. Samolis moves to close the nominations.

Mr. Salerno seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

RESOLVED: Carl Erlacher was voted in as Deputy Treasurer by acclamation

PUBLIC SPEAKERS

None.

Approval of August 19, 2024, Minutes

MOTION: Mr. Mitchell moved to approve the minutes of the August 19, 2024, Board Meeting.

Ms. Collins seconded the motion.

RESOLVED: The motion was approved unanimously.

Treasurer's Report

MOTION: Mr. Sienna moved to approve the Treasurer's Report as presented.

Ms. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Budget Statement

MOTION: Mr. Sienna moved to approve the Budget Statement as presented.

Ms. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Check Register

No motion required.

Staff Reports

MOTION: Mr. Sienna moved to approve the Staff Reports as presented.

Ms. Collin seconded the motion.

Discussion

Mr. Samolis inquired about using the flow table inset into the booklet on page 27 for the future.

RESOLVED: The motion was approved unanimously.

Committee Reports:

Engineering Committee

MOTION: Mr. Sienna moved to approve the minutes of the August 15, 2024, with edits.

Mr. Mitchell seconded the motion.

RESOLVED: The motion was approved unanimously.

The Engineering Committee presents the following Motions for the Board's consideration.

2) Incinerator Heat Exchanger Installation Proposal & Annual Shutdown Inspections and Repairs-Bid Waiver and Approval in the amount of \$187,360

MOTION: Mr. Sienna moved to approve a bid waiver to utilize S.H.D. & Associates, LLC of Windsor, CT for prep work for secondary heat exchanger removal and installation and annual shutdown inspections and repaid in the amount of \$187,360 (including 10% contingency), if necessary.

Mr. Fallon seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

3) Primary Trank No. 2 Auto Skimmers Change Order No. 1- Bid Waiver and Approval in the amount of \$1,157,960

MOTION: Ms. Marrocco moved to approve a bid waiver to utilize Kovacs Construction Corporation of Oxford, CT for the Primary Tank No. 2 Automatic Skimmers Project in the amount not to exceed \$1,157,960 (including 10% contingency), if necessary.

Mr. Naples seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Finance Committee

Discussion Minutes of August 27th, 2024 will be tabled for next Board meeting on October 15th, 2024.

MOTION: The Board of Directors move to approve the budget transfers for Fiscal Year 2023-2024 (see item #2)

- a) Decrease the Employee Expenses Line Item #55000 by \$661,593.
- b) Decrease the Laboratory Department Line Item #63000 by \$2,605.
- c) Increase the Administrative Expenses Line Item #50000 by \$59,836.
- d) Increase the Operations Department Line Item #61000 by \$16,192.
- e) Increase the Maintenance Department Line Item #62000 by \$27,606.
- f) Increase the Bonded Dept Payment Line Item #64000 by \$2,500.

MOTION: Mr. Sienna moved to approve the Budget transfers for FY2023-2024, as presented.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: The Board of Directors authorized the Executive Director to transfer \$2,692,035 of the remaining FY23-24 Capital Funds into Capital Non-Recurring Accounts (CNR), as per the attached spreadsheet (Item #3) to complete capital projects funded in FY23-24.

MOTION: Mr. Sienna moved to approve authorized the Executive Director to transfer \$2,692,035 of the remaining FY23-24 Capital Funds into Capital Non-Recurring Accounts (CNR), as per attached spreadsheet (Item #3) to complete capital projects funded in FY23-24.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: The Board of Directors move to approve the transfer of funds from the reserve account to cover the costs of projects.

- a) Increase the Capital Line Item #71430 by \$507,713 to \$507,513 to cover the Clarifiers Main Gear Drives project.

- b) Increase the Capital Line Item #71635 by \$362,200 to \$712,200 to cover the Secondary Heat Exchanger Incinerator expenses.
- c) Increase the Capital Line Item #71652, by \$146,784 to \$146,784 to cover the Compressor System Upgrade Construction expenses.
- d) Increase the CNR Capital Line Item #C-71200 by \$52,760 to \$52,760 to cover Door & Window Replacement CNR expenses.
- e) Increase the CNR Capital Line Item #C-71011 by \$62,930 to \$233,752 to cover General Capital CNR expenses related to railroad crossing.
- f) Increase the Reserve Fund Transfer Line Item #48300 by \$1,132,387.

MOTION: Mr. Sienna moved to approve the transfer of funds from the reserve account to cover the costs of projects.

Mr. Pessina seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Human Resources Committee

Minutes of September 10th, 2024 will be tabled for next Board meeting on October 15th, 2024

MOTION: Mr. Daley moved to approve the Non-Bargaining Unit employee benefits for the period of July 1, 2024 to June 30, 2028, as recommended by the Human Resources Committee.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Property Management

MOTION: Mr. Fallon moved to approve the minutes of the August 27, 2024.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Public Relations Committee

No Report.

Counsel Report

No Report.

New Business

a. Committee Assignments-

a1. Finance Committee:

In accordance with Section 4-1 of the Charter the Nominating Committee recommends that The Board of Directors appoint James Fallon, representing the Town of Berlin, Carl Erlacher, representing the City of Middletown, Rick Healey, representing the City of New Britain and Joe Corlis, representing the Town of Cromwell to the Finance Committee and that Doug Sienna be its Chair.

MOTION: Mr. Fallon moved to approve the Finance Committee.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

a2. Committee Assignments:

In accordance with Section 2-5 of the Charter and Section 14 of the By-Laws the Nominating Committee recommends the following **Engineering, Human Resources, Property Management and Public Relations** committee assignments, and recommends granting to the Chairman, of the Board, John Dunham, the right to make reassignments in 2024-2025, as deemed appropriate.

1. Engineering Committee -John Dunham, Liam Mitchell, Phil Pessina, Bonnie Anderson, and Don Naples with John Dunham as Chair.
2. Human Resources Committee -Gerald Daley, James Fallon, Doug Sienna, Joseph Samolis, Tonilynn Collins and Mary Marrocco with Gerald Daley as Chair.

3. Property Management Committee -James Fallon, Bonnie Anderson, Daniel Salerno and Gerald Daley with James Fallon as Chair.
4. Public Relations Committee -Joseph Samolis, Daniel Salerno, Phil Pessina Joe Corlis and John Dunham with Joseph Samolis as Chair.

MOTION: Mr. Fallon moved to approve the Finance Committee.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

a3. Board Clerk:

The Nominating Committee recommends that the Board of Directors appoint Arthur G. Simonian, Executive Director as the Board Clerk.

MOTION: Mr. Fallon moved to approve the Finance Committee.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Communications

No Communication

Adjournment:

Mr. Samolis moved, no second necessary, and the committee approved unanimously to adjourn at 8:05 PM.

The next meeting of the Board of Directors will be held on **Tuesday, October 15th, at 7:00 p.m.** in the Administration Building, 245 Main Street, Cromwell, CT.