

PUBLIC SPEAKERS

None

MINUTES OF Monday, July 25, 2022

Roll Call of Members

The monthly meeting of the Board of Directors of The Mattabasset District was held on Monday, July 25, 2022 in the Administration Building. Chairman John Dunham called the meeting to order at 7:00 pm. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Joseph Corlis, Bonnie Anderson and Doug Sienna. Present remotely from the Town of Berlin were Directors Jim Fallon and Bob Argazzi. Present from the City of Middletown were Directors David Bauer and Dale Aldieri, Gerry Daley and Joe Samolis were present remotely. Present from the City of New Britain were Directors Mary Marrocco and Daniel Salerno, Tonilynn Collins and Rick Healey were present remotely. Also present were Bill Adkins – Maintenance Manager, Mike Manfre – Operations Manager and present remotely were Arthur Simonian – Executive Director, Michelle Ryan – District Engineer, Edward T. Lynch Jr. – District Counsel. New Britain Director Don Naples arrived at 7:30 pm.

Approval of June 20, 2022 Minutes

MOTION: Mr. Bauer moved to approve the minutes of June 20, 2022.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved with Dale, Tonilynn and Rick abstaining.

Treasurer's Report

MOTION: Mr. Sienna moved to accept the Treasurer's Report as presented.

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

Budget Statement

MOTION: Mr. Sienna moved to accept the Budget Statement as presented.

Mr. Bauer seconded the motion.

Discussion The Executive Director mentioned that the end of year finances show we should be below budget by about \$800,000 and above revenues by about \$500,000. \$500,000 of this years excess will be used for FY2023, as budgeted.

RESOLVED: The motion was approved unanimously.

Check Register

No Motion Required.

Staff Reports

MOTION: Mr. Bauer moved to accept the Staff Reports as presented.

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously. A correction to the May flow report for Cromwell will be made for the next meeting.

Executive Director's Staff Actions:

The Executive Director will consolidate CNR items that are no longer needed to report.

Engineering Committee

MOTION: Mr. Samolis moved to approve awarding the IT Services Contract for years 2022-2025 to Decian out of Portland, CT with a monthly charge of \$2,944, plus additional services when necessary.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to approve waiving the bidding process and award the Water Main Replacement, 6-inch potable water line project in the amount of \$98,118, plus \$9,800 contingency, if necessary, to H. E. Butler of Portland, CT, since this is in the best interest of the District.

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to approve waiving the bidding process and awarded the eight-inch service Water Main Replacement project, in the amount of \$87,520, plus \$8,750 contingency, if necessary, to H.E. Butler of Portland, CT, since this is in the best interest of the District.

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to waiving the bidding process and award the Incinerator gas train safety shut off valve project in the amount not to exceed \$80,000, to Etter Engineering of Bristol, CT, since this is in the best interest of the District.

Mrs. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Bauer moved to approve the July 12th Engineering report.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Bauer moved to approve the June 20th Engineering report.

Mr. Naples seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Finance Committee

MOTION: Mr. Sienna moved to approve a bid waiver not to exceed \$100,000 (including 10% contingency, if necessary) to purchase and install a Refurbished Main Gear Drive, Main Seal

Control Column and Squeegees from G.M.H. Associates, sole source provider, since this is in the best interest of the District.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to approve transferring \$264,804 into various accounts, and to transfer \$509,000 from various Capital Accounts, into various Capital Accounts, as per the attached spreadsheet and memo dated June 20, 2022 and authorizes the Executive Director to advertise the amended budget.

Mrs. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to authorize the Executive Director to transfer \$395,805 of the remaining FY22 Capital Funds into capital Non-Recurring Accounts (CNR).

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to approve authorizing the Executive Director to extend the Audit contract from Offerdahl, Emerson and Co., out of Killingworth, CT for FY2022, at a fee not to exceed \$20,000.

Mrs. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Bauer moved to approve the June 23rd Finance report.

Mrs. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Bauer moved to approve the July 12th Finance report.
Mr. Corlis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Human Resources Committee

No Report.

Property Management

No Report.

Public Relations Committee

No Report.

New Business

None.

Counsel Report

No Report.

Communications

None.

Adjournment

MOTION: Mr. Sienna moved to adjourn.

The meeting adjourned at 8:16 p.m.

The next meeting of the Board of Directors will be held on **Monday, August 15, 2022** at **7:00 p.m.** in the Administration Building, 245 Main Street, Cromwell, CT.