

**PUBLIC SPEAKERS**

Al Waters, Cromwell resident shared a picture of a door open in an incinerator GAC wing where he believes the odors are coming from. He stated the CT DEEP requested the door be closed. Mr. Waters went on to mention that he participated in a recent tour of the District and provided his comments to Executive Director, Art Simonian and Operations Manager, Ty Wagner.

**MINUTES OF Monday, July 24, 2023**

**Roll Call of Members**

The monthly meeting of the Board of Directors of The Mattabassett District was held on Monday, July 24, 2023 in the Administration Building. Chairman John Dunham called the meeting to order at 7:00 p.m. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Joseph Corlis and Doug Sienna. Present from the Town of Berlin were Directors Jim Fallon and Liam Mitchell. Present from the City of Middletown were Directors David Bauer, Gerry Daley and Joe Samolis. Present from the City of New Britain were Directors Mary Marrocco, Don Naples and Rick Healey. Also present were Arthur Simonian, Executive Director, Operations Manager – Ty Wagner, Maintenance Manager – Bill Adkins, District Engineer – Michelle Ryan and District Counsel – Edward T. Lynch Jr. Al Waters, Cromwell resident and public speaker also attended. The Town of Cromwell Director Bonnie Anderson, City of Middletown Director Dale Aldieri, and City of New Britain Directors Tonilynn Collins and Daniel Salerno were absent.

**Approval of June 20, 2023 Minutes**

MOTION: Mr. Sienna moved to approve the minutes of June 20, 2023.

Mr. Mitchell seconded the motion.

Discussion

RESOLVED: The motion was approved with Directors Joe Samolis, Mary Marrocco and Jim Fallon abstaining.

**Treasurer's Report**

MOTION: Mr. Sienna moved to accept the Treasurer's Report as presented.

Ms. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Budget Statement**

MOTION: Mr. Sienna moved to accept the Budget Statement as presented.

Ms. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Executive Director's Staff Actions:**

- 1) As we move towards maintaining a lower balance in the operating (checking) account in FY23-24, the establishment of a minimum balance in this account, to ensure sufficient funds are available to cover monthly expenses, will be addressed with the Finance Committee.
- 2) Title page of the Unaudited Budget Statement "Budget" column total needs to be corrected.
- 3) Header row of the Unaudited Budget Statement, column "Over Budget" needs to be changed to "Over/Under Budget."
- 4) A report of Decian expenses for FY22-23 was requested by Director David Bauer.

**Check Register – No Action**

No Motion Required.

**Staff Reports**

MOTION: Mr. Bauer moved to accept the Staff Reports as presented.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Engineering Committee**

**MOTION:** Mr. Naples moved to approve a bid waiver to purchase a GEA Westfalia Reconditioned Gear unit without a core return from The Maher Corporation of Rockland, MA in the amount of \$71,261.00 and would be in the best interest of the District.

Mrs. Marrocco seconded the motion.

**Discussion**

**RESOLVED:** The motion was approved unanimously.

**Finance Committee**

**MOTION:** Mr. Sienna moved to approve adjusting 2022-2023 Operating Budget Line Items (a) through (h) with a decrease of \$1,117,569 and increasing Items (i) through (t) by \$520,612 and authorizes Executive Director to advertise the amended budget.

Mr. Bauer seconded the motion.

**Discussion**

**RESOLVED:** The motion was approved unanimously.

**MOTION:** Mr. Sienna moved to authorize the Executive Director to transfer \$1,171,169 of the remaining FY23 Capital Funds into Capital Non-Recurring Accounts (CNR) as per the attached spreadsheet (Item #3B).

Mr. Daley seconded the motion.

**Discussion**

**RESOLVED:** The motion was approved unanimously.

**MOTION:** Mr. Sienna moved to authorize the Executive Director to extend the Audit contract from Offerdahl, Emerson and Co., out of Killingworth, CT for FY2023, FY2024, and FY2025 at a fee not to exceed \$20,500, \$21,000, and \$21,000 respectively.

Mr. Fallon seconded the motion.

**Discussion**

**RESOLVED:** The motion was approved unanimously.

**Human Resources Committee**

No Report.

**Property Management**

No Report.

**Public Relations Committee**

No Report.

**Counsel Report**

No Report.

**New Business**

A follow up meeting will be scheduled sometime in August to discuss Reserve Capacity.

**Communications**

**Adjournment**

**MOTION:** Mr. Bauer moved to adjourn.

The meeting adjourned at 8:30 p.m.

The next meeting of the Board of Directors will be held on **Monday, August 21, 2023** at **7:00 p.m.** in the Administration Building, 245 Main Street, Cromwell, CT.