

PUBLIC SPEAKERS

None.

MINUTES OF July 26, 2021

Roll Call of Members

The monthly meeting of the Board of Directors of The Mattabasset District was held Monday, July 26, 2021, in the Administration Building. Chairman John Dunham called the meeting to order at 7:00 p.m. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Doug Sienna and Joseph Corlis, Bonnie Anderson was present remotely. Present from the Town of Berlin was Director Jim Fallon. Present from the City of Middletown were Directors David Bauer, Gerald Daley, Dale Aldieri and Joe Samolis. Present from the City of New Britain were Directors Rick Healey, Mary Marrocco and Don Naples. Also present were Arthur Simonian – Executive Director, Bill Adkins – Maintenance Manager, Mike Manfre – Operations Manager and Michelle Ryan – District Engineer, Edward T. Lynch Jr. – District Counsel was present remotely. Berlin Director, Bob Argazzi was absent. New Britain Director, Tonilynn Collins was absent.

Approval of June 21, 2021 Minutes

MOTION: Mr. Sienna moved to approve the minutes of June 21, 2021.

Mr. Fallon seconded the motion.

Discussion

RESOLVED: The motion was approved with Mary Marrocco and Dale Aldieri abstaining.

Treasurer's Report

MOTION: Mr. Sienna moved to accept the Treasurer's Report as presented.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Budget Statement

MOTION: Mr. Sienna moved to accept the Budget Statement as presented.

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Check Register – June, 2021

No motion required.

Staff Reports

MOTION: Mr. Sienna moved to accept the Staff Reports as presented.

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Executive Director's Staff Actions:

The Executive Director will share the Demand Response Agreement with the Board of Directors.

Engineering Committee

MOTION: Mr. Daley moved to approve awarding the On-Call Scheduled & Emergency Excavation & Piping Repair Services Bid 2021-23 to the lowest qualified bidder, J.V. III Construction, Inc. of Rocky Hill, CT as primary and H.E. Butler of Portland as secondary.

Mr. Aldieri seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Bauer moved to approve awarding Phase 4 of the CCTV video work to, Hazen & Sawyer, of Rocky Hill, CT in the amount not to exceed \$40,000.

Mr. Adlieri seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to accept the Engineering Committee Report of July 20, 2021 as presented.

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Finance Committee

MOTION: Mr. Sienna moved to approve adjusting the following 2020-2021 Operating Budget Line Items in the amount of \$318,279 Operating and \$644,400 Capital as outlined below and authorizes the Executive Director to advertise the amended budget.

- a) Decrease the Electricity Line Item, #61300, by \$318,279 to \$1,581,721 to cover the various Line Items listed below.
 - b) Increase the Liability Insurance Line Item, #51000, by \$3,368 to \$138,868 to cover services.
 - c) Increase the Office Supplies Line Item, #54000, by \$2,407 to \$19,407 to cover supplies.
 - d) Increase the Life Insurance Line Item, #57300, by \$12,504 to \$12,504.
 - e) Increase the Repay Energy Performance Line Item, #61310 by \$300,000 to \$300,000.
 - f) Decrease the Capital Outlay Line Items, #71010 by \$488,000, Laboratory Roof #71011 by \$31,000, Nitrogen Treatment #71030 by \$50,000, Solids/Incinerator #71040 by \$19,905 and Odor Control Carbon Change out #71251 by \$75,495, totaling \$664,400, to cover the various Line Items listed below.
 - g) Increase the Outfall Line Item, #71060, by \$13,680 to \$13,680.
 - h) Increase the Generator Stack Extension Line Item, #71161, by \$65,000 to \$65,000.
 - i) Increase the Raw Sewage Monorail System Line Item, #71170, by \$900 to \$900.
 - j) Increase the Primary Tank Flight Drives Line Item, #71180, by \$1,900 to \$1,900.
 - k) Increase the Clarifiers Main Gear Drives Item, #71430, by \$86,000 to \$86,000.
 - l) Increase the Putzmeister Pump Rebuild Item, #71460, by \$8,500 to \$8,500.
 - m) Increase the CEMS PLC for Incinerator Line Item, #71510, by \$420 to \$25,420.
 - n) Increase the Primary Tank Tunnel Rehab Line Item, #71590 by \$488,000.
- Mr. Aldieri seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to approve adjusting the following 2021-2022 Capital Budget Line Items in the amount of \$250,000, as per the FY2022 Budget.

- a) Decrease Water Main Project #71580 by \$250,000 to \$0.00 to cover Primary Tank Tunnel Rehab.
- b) Increase #71590 by \$250,000 to \$738,000.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to approve authorizing the Executive Director to transfer \$207,631 of the remaining FY21 Capital Funds into capital Non-Recurring Accounts (CNR), as per the attached spreadsheet (item #1).

Mr. Fallon seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to approve a bid waiver not to exceed \$88,000 (including 10% contingency, if necessary) to purchase and install a Refurbished Main Gear Drive, Main Seal Control Column and Squeegees from G.M.H. Associates, sole source provider, since this is in the best interest of the District.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to accept the Finance Committee Report of July 6, 2021 as presented.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Human Resources Committee

MOTION: Mr. Daley moved to approve the Executive Director's contract extension for the period, July 1, 2021 through June 30, 2022, as shown on Attachment 1, Executive Director Employment Contract - Third Amendment and Extension.

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Daley moved to approve the change with one edit ("then") to the Non-Bargaining Personnel Policy, Section 7 (OPT-Out), as shown in red on Attachment 2, effective January 1, 2022.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to accept the Human Resources Committee Report of July 20, 2021 as presented.

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Property Management

No Report

Public Relations Committee

No Report.

Counsel's Report

No Report.

New Business

Reserve Capacity discussion and memo.

Communications

The Executive Director reviewed a letter from Al Waters on Odor Control with the Board of Directors. The Board requested a letter in response to be prepared for the Chairman's signature.

Adjournment

MOTION: Mr. Sienna moved to adjourn.

The meeting adjourned at 9:00 p.m.

The next meeting of the Board of Directors will be held on **Monday, August 16, 2021 at 7:00 p.m.** in the Administration Building, 245 Main Street, Cromwell, CT.