

PUBLIC SPEAKERS

None

MINUTES OF Monday, May 16, 2022

Roll Call of Members

The monthly meeting of the Board of Directors of The Mattabasset District was held on Monday, May 16, 2022 in the Administration Building. Chairman John Dunham called the meeting to order at 7:00 pm. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Joseph Corlis and Doug Sienna, Director Bonnie Anderson was present remotely. Present from the Town of Berlin was Director Bob Argazzi, Director Jim Fallon was present remotely. Present from the City of Middletown were Directors David Bauer, Gerald Daley, Dale Aldieri and Joseph Samolis. Present from the City of New Britain were Directors Don Naples, Mary Marrocco and Daniel Salerno, Directors Rick Healey and Tonilynn Collins were present remotely. Also present were Arthur Simonian – Executive Director and Bill Adkins – Maintenance Manager. Present remotely were Edward T. Lynch Jr. – District Counsel, Mike Manfre – Operations Manager and Michelle Ryan – District Engineer.

Approval of April 18, 2022 Minutes

MOTION: Mr. Sienna moved to approve the minutes of April 18, 2022.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved with Tonilynn, Mary and Dale abstaining.

Treasurer's Report

MOTION: Mr. Sienna moved to accept the Treasurer's Report as presented.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

Budget Statement

MOTION: Mr. Sienna moved to accept the Budget Statement as presented.

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Check Register

No Motion Required.

Staff Reports

MOTION: Mr. Sienna moved to accept the Staff Reports as presented.

Mrs. Marrocco seconded the motion.

Discussion

Mr. Aldieri discussed concerns about Berlins flow increase and Mattabassetts reserve capacity, this will be further discussed at a Committee meeting. Art discussed Odor Control measures that are taken at the District, we had an outside company test for odors and everything came back in great condition with minimal odors, we will test again in July.

RESOLVED: The motion was approved unanimously.

Executive Director's Staff Actions:

None.

Engineering Committee

MOTION: Mr. Sienna moved to approve a bid waiver for the Ash Lagoon cleaning project, by H. E. Butler of Portland, CT in the amount not to exceed \$100,000.

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to approve waiving the bidding process and enter into a contract with NIC Systems, Corporation, for a SCADA System software upgrade for a fee not to exceed \$130,000 including a 10% contingency if necessary.

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Samolis moved to approve a \$150 to \$500 fee for the MIU General Permit and \$500 for the SIU GP, Groundwater Remediation GP, and Pre-treatment Permits, per the memo from Michelle to Art, dated April 11th, 2022.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Samolis moved to approve the April 19, 2022 Engineering report.

Mr. Naples seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Finance Committee

MOTION: Mr. Sienna moved to approve authorizing the Executive Director to enter into contract with the most cost-effective vendors considering price and delivery schedule: Slack Chemical Co., Inc. for supply of Sodium Hypochlorite; Univar Solutions, USA, Inc. for Sodium Hydroxide; and Environmental Operating Solutions, Inc. for Glycerin Based Supplemental Carbon; for Fiscal Year July 1, 2022 to June 30, 2023.

Mr. Corlis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Samolis moved to approve the May 10, 2022 Finance report.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Human Resources Committee

MOTION: Mr. Daley moved to approve the Short Term Disability and Life Insurance proposal policy changes, dated June 1st, 2022, subject to review and approval by District Counsel, from The Hartford.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Daley moved to approve the Executive Director's fourth amendment contract extension for an annual salary adjustment of \$162,500 for the period, July 1, 2022 through June 30, 2023.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Daley moved to approve the May 10, 2022 Human Resources report.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Property Management

No Report.

Public Relations Committee

No Report, there will be a Committee meeting in June.

New Business

The Berlin and Kensington Fire District billing issue was brought up, Kensington Fire District is refusing to pay their portion of annual sewer assessment to the Town of Berlin, according to Berlin they have not paid in two years. The Districts Counsel, Attorney Ed Lynch sent a letter to the Town of Berlin, it will be shared with the Board.

Counsel Report

No Report.

Communications

Melissa Lancia, Office Supervisor has decided to retire after 26 years of dedicated service, a plaque will be given to her on behalf of the Board.

Michelle will be setting up a follow up meeting with Guida's Dairy and CT DEEP to go over their high Nitrogen levels that are discharged to the District and also discuss our letter sent to them, dated March 24, 2022.

Adjournment

MOTION: Mr. Sienna moved to adjourn.

The meeting adjourned at 8:31 p.m.

The next meeting of the Board of Directors will be held on **Monday, June 20, 2022 at 7:00 p.m.** in the Administration Building, 245 Main Street, Cromwell, CT.