

## **MINUTES OF MONDAY, NOVEMBER 17, 2025**

### **Roll Call of Members**

The monthly meeting of the Board of Directors of The Mattabassett District was held on Monday, November 17, 2025, Board Chairman, John Dunham (remote) called the meeting to order at 7:00 p.m. A roll call was taken. Present from the Town of Cromwell were Directors Doug Sienna and Joe Corlis. Present from the Town of Berlin were Director Liam Mitchell and Nick Stevens. Present from the City of Middletown were Director Gerald Daley, and Phil Pessina (7:15 p.m.). Present from the City of New Britain Directors were Mary Marrocco, Don Naples and Daniel Salerno. Executive Director-Arthur G. Simonian, Ty Wagner-Operations Manager, Andrew Purchia- Maintenance Manager and Michelle Ryan-District Engineer and Liz Gonzalez. Present remotely from the City of New Britain were Director Rick Healey, Town of Cromwell, Director Bonnie Anderson (7:22 p.m.), City of Middletown, Director Joseph Samolis, and Attorney Edward T. Lynch (7:16 p.m.). Middletown Board member Carl Erlacher and New Britain Board Member Tonilynn Collins were absent.

### **PUBLIC SPEAKERS**

None.

### **Approval of October 20, 2025, Minutes**

**MOTION:** Mr. Sienna moved to approve the minutes of the October 20, 2025, Board Meeting.

Ms. Marrocco seconded the motion.

#### Discussion

RESOLVED: The motion was approved unanimously.

### **Treasurer's Report**

**MOTION:** Mr. Sienna moved to approve the Treasurer's Report as presented.

Ms. Marrocco seconded the motion.

#### Discussion

RESOLVED: The motion was approved unanimously.

### **Budget Statement**

**MOTION:** Mr. Sienna moved to approve the Budget Statement as presented.

Mr. Salerno seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Check Register**

No motion required.

**Staff Reports**

**MOTION:** Mr. Sienna moved to approve the Staff Reports as presented.

Mr. Salerno seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Committee Reports:**

No Report

**Public Relations Committee**

No Report

**Human Resources Committee**

No Report

**Engineering Committee**

**MOTION:** Mr. Pessina moved to approve the minutes of October 14, 2025 as presented.

Ms. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

**Finance Committee**

**MOTION:** (ITEM #3) Bylaw Procurement Proposed Changes will be tabled for next Board Meeting in December.

**MOTION:** Mr. Sienna moved to approve the following budget transfers for Fiscal Year 2024-2025 Operating Account:

- a. Increase the Employee Expenses Line Item #55000 by \$34,500.
- b. Increase the Bond Debt Payment Line Item #64000 by \$500.
- c. Decrease the Professional Services Line Item #52000 by \$35,000.

Mr. Mitchell seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

**MOTION:** Mr. Sienna moved to approve the minutes of November 5, 2025 as presented.

Mr. Pessina seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

**Assessment Planning Committee**

**MOTION:** Mr. Sienna moved to approve the minutes of November 5, 2025 as presented.

Ms. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

**Property Management**

No Report

**Counsel Report**

No Report

**New Business**

No Report

**Communications**

a. Mr. Simonian discussed the articles of non-compliance from NEBRA impacting Biosolids from Maine to CT with the Board.

b. Upcoming meetings:

The Finance Committee will meet remotely in December with the Auditor.

The Public Relations Committee will meet in December.

**Adjournment:**

Mr. Pessina moved, no second necessary, and the committee approved unanimously to adjourn at 8:10 PM.

The next meeting of the Board of Directors will be held on **Monday, December 15th, at 5:30 p.m.** in the Administration Building, 245 Main Street, Cromwell, CT. followed by dinner at Portofino's in Berlin, CT.