

*Date:* February 13, 2023

*Subject:* Agenda - Tuesday, February 21, 2023 @ 7:00 PM - Board Meeting

*To:* Board of Directors

*From:* Arthur G. Simonian, Executive Director

Public Speakers

**AGENDA**

Roll Call

|   | <u>Pages</u> |
|---|--------------|
| 1. Minutes of the meeting of January 17, 2023                                   | 1 - 4        |
| 2. Treasurer's Report   | 5 -13        |
| a. Receipts & Expenditures – FY 22-23   | 7            |
| b. Operating Fund Statement of Income   | 8            |
| c. Cash Flow Graphs   | 9 - 11       |
| d. Investment Schedule  | 12           |
| e. Investment Bank Distribution   | 13           |
| 3. Budget Statement   | 14 - 18      |
| 4. Check Register Report – January, 2023  | 19 - 21      |
| 5. Staff Reports  | 22 - 41      |
| a. Monthly Report   | 22 - 30      |
| b. Safety/Energy Report   | 31 - 32      |
| c. Operational Profile  | 33 - 37      |
| d. Monthly Flows & Rainfall Data for the Past Two Years                         | 38           |
| e. Effluent Quality Graph   | 39           |
| f. Nitrogen Graph   | 40           |
| g. Maintenance Graph  | 41           |
| h. Executive Director & Staff Action Items                                      |              |
| 1. Checkbook Analysis   |              |
| 2. Cash Flow Analysis   |              |
| 3. Decian Spreadsheet – Major Completed Projects (on-going)                     |              |
| 4. Sludge Delivery Truck & Odor Complaint Spreadsheet (See Engineering Package) |              |
| 6. Committee Reports  |              |
| a. Engineering – (purple)   |              |
| 1. Primary Tank Tunnel Rehab Project  |              |
| b. Finance – (pink)   |              |
| 1. FY2024 Budget  |              |
| c. Human Resources  |              |
| d. Property Management  |              |

- e. Public Relations
- 7. Counsel's Report
  - a. Executive Session
- 8. New Business
  - a. Reserve Capacity
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, March 20, 2023 at 7:00 PM**, in the Administration Building, Cromwell, Connecticut.