

Date: December 7, 2021

Subject: **Agenda - Monday,
December 20, 2021 @ 5:30 PM
Board Meeting**

To: Board of Directors

From: Arthur G. Simonian, Executive Director

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of November 15, 2021	1 - 4
2. Treasurer's Report	5 - 12
a. Receipts & Expenditures – FY 21-22	6
b. Operating Fund Statement of Income	7
c. Cash Flow Graphs	8 - 10
d. Investment Schedule	11
e. Investment Bank Distribution	12
3. Budget Statement	13 - 16
4. Check Register Report – November, 2021	17 - 19
5. Staff Reports	20 - 36
a. Monthly Report	20 - 27
b. Safety/Energy Report	28
c. Operational Profile	29 - 32
d. Monthly Flows & Rainfall Data for the Past Two Years	33
e. Effluent Quality Graph	34
f. Nitrogen Graph	35
g. Maintenance Graph	36
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
6. Committee Reports	
a. Engineering	
b. Finance – (pink)	
c. Human Resources	
d. Property Management	
e. Public Relations	
7. Counsel's Report	
a. Executive Session	
8. New Business	

9. Communications
10. Adjournment

The next meeting of the Mattabassett District Board will be held on **Tuesday, January 18, 2022 at 7:00 PM**, in the Administration Building, 245 Main Street, Cromwell CT, 06416.