

Date: December 6, 2023

Subject: Monday, December 18, 2023 @
5:30 PM Board Meeting Agenda

To: Board of Directors

From: Arthur G. Simonian, Executive Director

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of November 20, 2023	1 - 4
2. Treasurer's Report	5 -12
a. Receipts & Expenditures FY 23-24	6
b. Operating Fund Statement of Income	7
c. Cash Flow Graphs	8 - 10
d. Investment Schedule	11
e. Investment Bank Distribution	12
3. Budget Statement	13 - 17
4. Check Register Report – November, 2023	18 - 21
5. Staff Reports	22 - 37
a. Monthly Report	22 - 29
b. Safety/Energy Report	30
c. Operational Profile	31 - 35
d. Monthly Flows & Rainfall Data for the Past Two Years	36
e. Effluent Quality Graph	37
f. Nitrogen Graph	38
g. Maintenance Graph	39
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
6. Committee Reports	
a. Engineering (purple)	
b. Finance (pink)	
c. Human Resources (yellow)	
d. Property Management (blue)	
1. Insurance Broker	
e. Public Relations	
7. Counsel's Report	

8. New Business
 - a. Reserve Capacity (tabled)
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Tuesday, January 16, 2024 at 7:00 PM**, in the Administration Building, Cromwell, Connecticut.