

**Date:** December 10, 2024

**Subject: Agenda - Monday, Dec. 16, 2024 @  
5:30 PM - Board Meeting**

**To:** Board of Directors

**From:** Arthur G. Simonian, Executive Director

**AGENDA**

Public Speakers

Roll Call

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1. Minutes of the meeting of November 18, 2024	1 - 3
2. Treasurer's Report	4 - 11
a. Receipts & Expenditures	5
b. Operating Fund Statement of Income	6
c. Cash Flow Graphs	7 - 9
d. Investment Schedule	10
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3. Budget Statement	12 - 16
4. Check Register Report – November 2024	17 - 19
5. Staff Reports	20 - 37
a. Monthly Report	20 - 27
b. Safety/Energy Report	28
c. Operational Profile	29 - 33
d. Monthly Flows & Rainfall Data for the Past Two Years	34
e. Effluent Quality Graph	35
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g. Maintenance Graph	37
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
6. Committee Reports	
a. Public Relations	
b. Human Resource	
c. Engineering (purple)	
d. Finance (pink)	
e. Property Management	

7. Counsel's Report
8. New Business
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Tuesday January 21, 2025 at 7:00 PM**, in the Administration Building in Cromwell, Connecticut.