

*Date:* November 9, 2023

*Subject:* **Monday, November 20, 2023 @  
6:30 PM Board Meeting Agenda**

*To:* Board of Directors

*From:* Arthur G. Simonian, Executive Director

Public Speakers

**AGENDA**

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of October 16, 2023	1 - 3
2. Treasurer's Report	4 -11
a. Receipts & Expenditures FY 23-24	5
b. Operating Fund Statement of Income	6
c. Cash Flow Graphs	7 - 9
d. Investment Schedule	10
e. Investment Bank Distribution	11
3. Budget Statement	12 - 16
4. Check Register Report – October, 2023	17 - 19
5. Staff Reports	20 - 37
a. Monthly Report	20 - 27
b. Safety/Energy Report	28
c. Operational Profile	29 - 33
d. Monthly Flows & Rainfall Data for the Past Two Years	34
e. Effluent Quality Graph	35
f. Nitrogen Graph	36
g. Maintenance Graph	37
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
6. Committee Reports	
a. Engineering	
b. Finance (pink)	
c. Human Resources	
d. Property Management	
e. Public Relations	
7. Counsel's Report	

8. New Business
  - a. 2024 Board of Directors Meeting Dates
  - b. Reserve Capacity (tabled)
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, December 18, 2023 at 5:30 PM**, in the Administration Building, Cromwell, Connecticut.