

Date: November 8, 2021

Subject: **Agenda - Monday,
November 15, 2021 @ 7:00 PM
Board Meeting**

To: Board of Directors

From: Arthur G. Simonian, Executive Director

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of October 18, 2021	1 - 4
2. Treasurer's Report	5 - 12
a. Receipts & Expenditures – FY 21-22	6
b. Operating Fund Statement of Income	7
c. Cash Flow Graphs	8 - 10
d. Investment Schedule	11
e. Investment Bank Distribution	12
3. Budget Statement	13 - 16
4. Check Register Report – October, 2021	17 - 19
5. Staff Reports	20 - 37
a. Monthly Report	20 - 28
b. Safety/Energy Report	29
c. Operational Profile	30 - 33
d. Monthly Flows & Rainfall Data for the Past Two Years	34
e. Effluent Quality Graph	35
f. Nitrogen Graph	36
g. Maintenance Graph	37
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
6. Committee Reports	
a. Engineering – (purple)	
1. Primary Heat Exchanger Plenum	
2. DTC Fee Increase – Primary Tank Tunnel Project	
3. Structural Change Order - Primary Tank Tunnel Project	
b. Finance	
c. Human Resources	
1. Leave without Pay Request	

- d. Property Management
- e. Public Relations
- 7. Counsel's Report
 - a. Executive Session
- 8. New Business
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District Board will be held on **Monday, December 20, 2021 at 5:30 PM**, in the Administration Building, 245 Main Street, Cromwell CT, 06416.