# THE MATTABASSETT DISTRICT

## Memorandum

**Date:** January 11, 2022

Subject: Agenda - Tuesday,

January 18, 2022 @ 7:00 PM

**Board Meeting** 

**To:** Board of Directors

From: Arthur G. Simonian, Executive Director

## The Meeting will be held via GoTo Meeting:

• When prompted: "If you were assigned a voice pin, dial it now" Please press the pound sign # to bypass

OR

**GoTo Meeting website link Option:** (must have microphone capability) <a href="https://global.gotomeeting.com/join/761723565">https://global.gotomeeting.com/join/761723565</a>

**Public Speakers** 

### AGENDA

#### Roll Call

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1.	Minutes of the meeting of December 20, 2021	1 - 4
2.	Treasurer's Report	5 - 12
	a. Receipts & Expenditures – FY 21-22	6
	b. Operating Fund Statement of Income	7
	c. Cash Flow Graphs	8 - 10
	d. Investment Schedule	11
	e. Investment Bank Distribution	12
3.	Budget Statement	13 - 16
4.	Check Register Report – December, 2021	17 - 19
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	a. Monthly Report	20 - 26
	b. Safety/Energy Report	27
	c. Operational Profile	28 - 31
	d. Monthly Flows & Rainfall Data for the Past Two Years	32
	e. Effluent Quality Graph	33
	f. Nitrogen Graph	34
	g. Maintenance Graph	35
	h. Executive Director & Staff Action Items	

- 1. Checkbook Analysis
- 2. Cash Flow Analysis
- 3. Copies of odor letters to Director Daniel Salerno

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- 6. Committee Reports
  - a. Engineering
  - b. Finance
  - c. Human Resources
  - d. Property Management
  - e. Public Relations
- 7. Counsel's Report
  - a. Executive Session
- 8. New Business
  - a. Reserve Capacity
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District will be held on **Tuesday**, **February 22**, **2022 at 7:00 PM**, in the Administration Building, Cromwell, Connecticut.