

Date: January 9, 2024

Subject: Tuesday, January 16, 2024 @
7:00 PM Board Meeting Agenda

To: Board of Directors

From: Arthur G. Simonian, Executive Director

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of December 18, 2023	1 - 4
2. Treasurer's Report	5 -12
a. Receipts & Expenditures FY 23-24	6
b. Operating Fund Statement of Income	7
c. Cash Flow Graphs	8 - 10
d. Investment Schedule	11
e. Investment Bank Distribution	12
3. Budget Statement	13 - 17
4. Check Register Report – December, 2023	18 - 22
5. Staff Reports	23 - 38
a. Monthly Report	23 - 30
b. Safety/Energy Report	31
c. Operational Profile	32 - 36
d. Monthly Flows & Rainfall Data for the Past Two Years	37
e. Effluent Quality Graph	38
f. Nitrogen Graph	39
g. Maintenance Graph	40
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
6. Committee Reports	
a. Engineering (purple)	
b. Finance (pink)	
1. Budget FY2025	
c. Human Resources	
d. Property Management	
e. Public Relations	
7. Counsel's Report	

8. New Business
 - a. Reserve Capacity (tabled)
 - b. New Britain Presentation on New Britain Flush for Sewers program
9. Communications
10. Adjournment

The next meeting of the Mattabasset District will be held on **Tuesday, February 20, 2024 at 7:00 PM**, in the Administration Building, Cromwell, Connecticut.