

Date: July 23, 2024 Subject: Assessment Planning Committee Meeting
 Minutes Monday, July 22, 2024
 To: Board of Directors From: Assessment Planning Committee and
 Arthur G. Simonian, Executive Director

AGJ

Assessment Planning Committee
Monday, July 22, 2024, Meeting Minutes

The Assessment Planning Committee met Monday, July 22, 2024, at the District Offices, 245 Main Street, Cromwell, Connecticut.

Executive Director, Arthur Simonian called the meeting to order at 5:30 p.m. Present was Chairman, John Dunham, and Committee Members – Gerald Daley and Daniel Salerno were in attendance. There was a quorum. Committee Member – Doug Sienna was absent.

The July 22nd Assessment Planning Committee Meeting was held to discuss:

- 1) Reserve Capacities Revisions NB, Berlin, Middletown, Cromwell, MDC discussion and review impact to budget assessments. Analyze reserve and secondary treatment exceedances from communities.

Summary: The Executive Director was asked to prepare a narrative summary with the Board Chairman about the purpose and the mission statement of the Committee.

Mr. Daley asked to develop a good sync to explain to individuals. In a short paragraph explain how is the assessment calculated? How the reserve capacity affects the assessment and how the reserve capacity is developed.

The Committee will meet again to discuss the following items:
 How are assessments calculated? How is reserve capacity developed? And how do they factor into the budget? When was the last reserve capacity completed and when do we look at completed in the future?

Lastly the Executive Director will get a copy of the Black and Veach report from November 2004 that assesses and analyzes the plant’s current and future capacity needs.

Adjournment:

Mr. Daley moved, no second necessary, and the committee approved unanimously to adjourn at 5:57 PM.

C: Board Members not on the Assessment Planning Committee