

**THE MATTABASSETT DISTRICT**

**Memorandum**

Date: October 28, 2024

Subject: Assessment Planning  
Committee Meeting  
**November 5, 2024**

---

To: John Dunham – Chair,  
Doug Sienna, Gerald Daley,  
and Daniel Salerno

From: Arthur G. Simonian, Executive  
Director

*AGS*

---

**Assessment Planning Committee  
Tuesday, November 5th, 2024, at 5:30pm**

The Assessment Planning Committee Meeting will be held on **Tuesday, November 5, 2024, at 5:30pm**. The Meeting will be held at the District Offices 245 Main Street, Cromwell, Connecticut.

**AGENDA**

- 1) Reserve Capacities for NB, Berlin, Middletown, Cromwell, MDC discussion and review impact to budget assessments. Analyze reserve and secondary treatment exceedances from communities.
  
- 2) Committee Purpose and Mission Statement-Discussion and Comments
  
- 3) Other business staff updates