

THE MATTABASSETT DISTRICT
JOB SPECIFICATION
Updated: 3/06/2019

Title: UTILITY PERSON

Supervision Received: Works under the general direction of the Maintenance Manager or Assistant Maintenance Manager or his designee.

Supervision Exercised: None except when specifically assigned.

General Statement of Duties: Reads meters and charts, and records findings; keeps records; under general supervision assists in the operation of all equipment, valves, pumps, controls, etc. pertinent to wastewater treatment, and may assist in making adjustments; assists in the collection of samples. Under general supervision performs or assists in repair, maintenance and upkeep of The District's Buildings and Grounds and Right-of-Way, including the operation and adjustment of all equipment pertinent to The District's buildings and grounds and ROW; under general supervision assists in the repair, maintenance, upkeep and adjustment of all equipment pertinent to wastewater treatment facilities; does daily lubrication, greasing and oiling of all equipment as required; operates all equipment related to the upkeep of District properties including large and small trucks, tractors, power lawn mowers, power equipment and related equipment; performs general custodial duties; cleans equipment as required; does related work as required; ability to perform work requiring good physical condition. May work as a Mechanic in Training and/or a Operator in Training to improve his/her skills for advancement.

Minimum Skill and Ability: General practical knowledge of the duties of semi-skilled and unskilled labor practices. Ability to work with tools; ability to follow written and oral instructions; ability to keep records; ability to make minor repairs and adjustments on equipment; ability to get along with fellow workers; ability to follow and employ standard safety practices; ability to perform manual tasks requiring physical strength and endurance; some skill in the use and care of hand tools.

Experience and Training: Graduation from high school or vocational training school supplemented by at least one year of mechanical maintenance and repair experience, or at least one year of general building and grounds maintenance, or at least one year of related industry type of experience, or an equivalent combination of training and experience. Must maintain a valid driver's license.

Physical and Work Environment: Minimum physical effort generally required in performing duties under typical office conditions. The work requires some physical exertion such as long periods of standing; walking over rough or difficult terrain; recurring sitting, standing, stooping, climbing or walking, working in limited access areas, walking on building roofs, lifting of moderately heavy items weighing 25 pounds, and may require the occasional lifting of objects weighing in excess of 25 pounds. The work may require specific physical characteristics and abilities such as, heightened strength, mobility, and dexterity.

Union Affiliation: This is a full time position in the Hourly Employees Union Local 1303, Chapter 218 of Council #4. Starting salary based on experience within the bargaining unit range.