

THE MATTABASSETT DISTRICT

Memorandum

Date: May 17, 2018

Subject: Public Relations Committee May 16,
2018 Meeting Minutes

To: Board of Directors

From: Public Relations Committee, and
Arthur G. Simonian, Executive Director

AGS

Public Relations Committee May 16, 2018 Meeting Minutes

The Public Relations Committee met Wednesday, May 16, 2018 at The District Offices at 245 Main Street, Cromwell, Connecticut. Committee Chairman, Joseph Samolis called the meeting to order at 5:32 PM. In addition to the Chair, present were Committee Members – Bonnie Anderson, David Bauer and Paul Catanzaro. There was a quorum. Also present was Executive Director – Arthur G. Simonian.

- 1) **Newsletter** – Next edition June, 2018. The Committee members reviewed and approved the June, 2018 Newsletter. Minor formatting changes will be made as well as a small section will be added to highlight our new Operations Manager, Michael Manfre effective July 1, 2018. The Executive Director will email the changes to the Committee for review prior to the May Board of Directors meeting.

Mr. Catanzaro moved, Mr. Bauer seconded, and the committee approved unanimously:

MOTION: The Public Relations committee approves the June, 2018 Newsletter Edition (with edits) and final review by the Public Relations Committee via email, the Committee refers this recommendation to the Board of Directors for their review and approval.

- 2) **Related Business and Staff Updates** – None.

Adjournment:

Mr. Bauer moved and the committee approved unanimously to adjourn at 6:10 PM.