

THE MATTABASSETT DISTRICT

Memorandum

Date: July 22, 2020

Subject: Human Resources Committee
Meeting Minutes
Tuesday, July 21, 2020

To: Board of Directors

From: Human Resources Committee,
and Arthur G. Simonian,
Executive Director

AGS

**Human Resources Committee
July 21, 2020 Meeting Minutes**

The Human Resources Committee meeting was held via conference call on Tuesday, July 21, 2020.

The Chair, Gerald Daley called the meeting to order at 5:15 PM. In addition to the Chair, present were Committee Members –Mary Marrocco, Jim Fallon and Doug Sienna, Tonilynn Collins arrived at 5:19 PM. There was a quorum. Also, on the Conference call were Board Chairman – John Dunham and Executive Director – Arthur Simonian. Committee Member, Joseph Samolis was absent.

Following is a summary of the July 21st Human Resources Meeting:

- 1) Executive Director’s Annual Evaluation** – The Committee had a discussion in Executive Session.

Mrs. Marrocco moved, Mr. Sienna seconded, and the Committee approved unanimously to go into Executive Session at 5:17 PM, with the Executive Director – Arthur Simonian and Board Chairman – John Dunham, to discuss the Executive Director’s Annual Evaluation.

Mr. Sienna moved, Mrs. Marrocco seconded, and the Committee approved unanimously to come out of Executive Session at 5:30 PM.

- 2) New Business and Staff Updates** – The Board of Directors will receive the Executive Director’s Annual Evaluation form, to complete and return no later than August 7th.

Adjournment:

Mr. Sienna moved, no second required and the committee approved unanimously to adjourn at 5:35 PM.