

Date: May 22, 2018

Subject: May 17, 2018 Human Resources
Committee Meeting Minutes

To: Board of Directors

From: Human Resources Committee, and
Arthur G. Simonian, Executive Director

AGS

**Human Resources Committee
May 17, 2018 Meeting Minutes**

The Human Resources Committee met Thursday, May 17, 2018 at The District offices at 245 Main Street, Cromwell, Connecticut.

The Chair, Tom Tokarz called the meeting to order at 5:30 PM. In addition to the Chair, present were Committee Members - Mary Marrocco, Tonilynn Collins and Doug Sienna. Committee Members Joseph Samolis and James Fallon were absent. There was a quorum. Also present were Board Chairman - John Dunham and Executive Director - Art Simonian.

The following is a summary of the meeting:

1) Executive Director's Annual Evaluation Process

The Committee reviewed and discussed the Executive Director's supporting performance and salary documents.

Mr. Sienna moved Ms. Collins seconded, and the committee approved unanimously to go into Executive Session at 5:55 PM with Board Chairman - John Dunham to discuss the Executive Director's job performance evaluation, Board members evaluation forms and any potential changes to the Executive Director's compensation and benefits from the previous year.

Mr. Sienna moved Ms. Collins seconded, and the committee approved unanimously to come out of Executive Session at 6:25 PM.

Mrs. Marrocco moved Mr. Sienna seconded, and the committee approved unanimously to go into Executive Session again at 6:30 PM with Board Chairman - John Dunham to discuss the Executive Director's job performance evaluation, Board members evaluation forms and any potential changes to the Executive Director's compensation and benefits from the previous year.

Ms. Collins moved Mrs. Marrocco seconded, and the committee approved unanimously to come out of Executive Session at 6:37 PM.

Mrs. Marrocco moved, Ms. Collins seconded, and the committee approved unanimously:

MOTION: The Human Resources Committee recommends adjustments to the Executive Director's contract as shown on the revised July 1, 2018 Schedule A Employment Agreement. The Human Resources Committee refers this recommendation to the Board of Directors for their approval at the June, 2018 meeting.

Adjournment:

Mrs. Marrocco moved and the committee approved unanimously to adjourn at 6:52 PM.