

Date: May 22, 2018 Subject: May 17, 2018 Human Resources  
Committee Meeting Minutes  
To: Board of Directors From: Human Resources Committee, and  
Arthur G. Simonian, Executive Director

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AGS

**Human Resources Committee  
May 17, 2018 Meeting Minutes**

The Human Resources Committee met Thursday, May 17, 2018 at The District offices at 245 Main Street, Cromwell, Connecticut.

The Chair, Tom Tokarz called the meeting to order at 5:30 PM. In addition to the Chair, present were Committee Members - Mary Marrocco, Tonilynn Collins and Doug Sienna. Committee Members Joseph Samolis and James Fallon were absent. There was a quorum. Also present were Board Chairman – John Dunham and Executive Director – Art Simonian.

**The following is a summary of the meeting:**

**1) Executive Director’s Annual Evaluation Process**

The Committee reviewed and discussed the Executive Director’s supporting performance and salary documents.

Mr. Sienna moved Ms. Collins seconded, and the committee approved unanimously to go into Executive Session at 5:55 PM with Board Chairman – John Dunham to discuss the Executive Director's job performance evaluation, Board members evaluation forms and any potential changes to the Executive Director's compensation and benefits from the previous year.

**Mr. Sienna moved Ms. Collins seconded, and the committee approved unanimously to come out of Executive Session at 6:25 PM.**

Mrs. Marrocco moved Mr. Sienna seconded, and the committee approved unanimously to go into Executive Session again at 6:30 PM with Board Chairman - John Dunham to discuss the Executive Director's job performance evaluation, Board members evaluation forms and any potential changes to the Executive Director's compensation and benefits from the previous year.

**Ms. Collins moved Mrs. Marrocco seconded, and the committee approved unanimously to come out of Executive Session at 6:37 PM.**

**Mrs. Marrocco moved, Ms. Collins seconded, and the committee approved unanimously:**

**MOTION:** The Human Resources Committee recommends adjustments to the Executive Director's contract as shown on the revised July 1, 2018 Schedule A Employment Agreement. The Human Resources Committee refers this recommendation to the Board of Directors for their approval at the June, 2018 meeting.

**Adjournment:**

**Mrs. Marrocco moved and the committee approved unanimously to adjourn at 6:52 PM.**