

THE MATTABASSETT DISTRICT

Memorandum

Date: June 17, 2021 Subject: Human Resources Committee Meeting
Minutes **Tuesday, June 15, 2021**

To: Board of Directors From: Human Resources Committee and
Arthur G. Simonian, Executive Director

AGS

Human Resources Committee June 15, 2021 Meeting Minutes

The Human Resources Committee met Tuesday, June 15, 2021 at The District Offices at 245 Main Street, Cromwell, Connecticut.

The Chair, Gerald Daley, remotely called the meeting to order at 6:35 PM. In addition to the Chair, present were Committee Members – Mary Marrocco, and Doug Sienna. Tonilynn Collins was present remotely. Also, present were Board Chairman – John Dunham and Executive Director – Arthur Simonian. There was a quorum. Joseph Samolis and Jim Fallon were absent.

Following is a summary of the June 15th Human Resources Meeting:

1) Executive Director's Annual Evaluation Process –

Mr. Sienna moved, Ms. Collins seconded, and the committee approved unanimously to go into Executive Session at 6:36 PM with John Dunham and Art Simonian to discuss the Executive Director's Annual Evaluation and Personnel Matters.

Mr. Sienna moved, Mrs. Marrocco seconded, and the committee approved unanimously to come out of Executive Session at 7:08 PM.

2) Personnel Matters –

Mr. Daley moved, Ms. Collins seconded, and the committee approved unanimously:

MOTION: The Human Resources Committee approves to give compensation (at the Executive Director's discretion) to Elaine to cover duties of employees out on leave.

The Executive Director will have the Office Manager review the Anthem Health Plan to see if it offers family less employee spouse (FLES).

3) Related Business and Staff Updates – None.

Adjournment:

Mr. Sienna moved and the committee approved unanimously to adjourn at 7:10 PM.