THE MATTABASSETT DISTRICT **Memorandum**

Date:	February 27, 2018	Subject:	Human Resources Meeting Tuesday, March 6, 2018
To:	Tom Tokarz - Chair, Tonilynn Collins, James Fallon, Mary Marrocco, Joseph Samolis, Doug Sienna and John Dunham	From:	Arthur G. Simonian, Executive Director AGS

Human Resources Committee Meeting
March 6, 2018
6:30 pm

The Human Resources Committee Meeting will be held on **Tuesday, March 6, 2018, at 6:30 PM**. The Meeting will be held at the District Offices 245 Main Street, Cromwell, Connecticut.

AGENDA

1) **Executive Director's Annual Evaluation Process**- Evaluation Form and Job Description – Executive Session.

2) **Manager's and Staffing Changes** – Executive Session

3) **Related Business & Staff Updates**