

Date: February 5, 2020 Subject: Engineering Committee Meeting
Minutes Tuesday, February 4, 2020
To: Board of Directors From: Engineering Committee and
Arthur G. Simonian, Executive Director

AGS

**Engineering Committee
February 4, 2020 Meeting Minutes**

The Engineering Committee met Tuesday, February 4, 2020 at The District Offices at 245 Main Street, Cromwell, Connecticut.

Chairman John Dunham called the meeting to order at 5:45 PM. In addition to the Chair, present were Committee Members – Bonnie Anderson, Lanette Macaruso and David Bauer, there was a quorum. Also present were Executive Director – Arthur Simonian and District Engineer – Michelle Ryan. Committee Member Robert Argazzi was absent.

Following is a summary of the February 4th Engineering Meeting:

- 1) **Ameresco Invoice, Energy Performance Project** – The Committee reviewed and discussed Invoice #3, dated 1/17/2020 for \$181,120.49.

- 2) **Transformer & Electrical Gear Testing Report by PowerHawke, dated August, 2019** – Art reviewed the Electrical Gear Testing Report with the Committee.

- 3) **Enclosure Canopy for Switchgear** – The Executive Director proposed an alternative option, using a Pre-designed structure. Videos and images of the canopy options were displayed for the Committee to view. The Pre-designed Enclosure Canopy is a more cost-effective option for the District.

- 4) **Related Business and Staff Updates** – None.

Adjournment:

Mrs. Anderson moved, no second needed and the committee approved unanimously to adjourn at 6:22 PM.