THE MATTABASSETT DISTRICT **Memorandum**

Date:	October 3, 2018	Subject:	Engineering Committee Meeting Minutes October 1, 2018
To:	Board of Directors	From:	Engineering Committee and Arthur G. Simonian, Executive Director

KGS

Engineering Committee
October 1, 2018 Meeting Minutes

The Engineering Committee met Monday, October 1, 2018 at The District Offices at 245 Main Street, Cromwell, Connecticut.

Chairman John Dunham called the meeting to order at 5:41 PM. In addition to the Chair, present were Committee Members - Bonnie Anderson, David Bauer and Paul Catanzaro. There was a quorum. Also present were Art Simonian - Executive Director, Michelle Ryan - District Engineer. Committee Members Tom Serra and Robert Argazzi were absent.

Following is a summary of the October 1st Engineering Meeting:

1) **Trunk Sewer Line RFQ –** Discussion of the four Firms that were interviewed for the Trunk Sewer Line RFQ. A firm was selected to retain and begin fee negotiations.

Mr. Bauer moved, Mrs. Anderson seconded, and the committee approved unanimously:

MOTION: The Engineering Committee recommends to the Board of Directors to retain the firm Hazen and Sawyer, for the Trunk Sewer Line RFQ and begin fee negotiations.

2) **Energy Performance Investment Grade Audit Report July 27, 2018** – Report was reviewed and discussed.

3) **Related Business and Staff Updates** – None discussed.

Adjournment:

Mrs. Anderson moved and the committee approved unanimously to adjourn at 6:40 PM.