

Date: April 13, 2018 Subject: Engineering Committee Meeting
Minutes April 11, 2018

To: Board of Directors From: Engineering Committee and
Arthur G. Simonian, Executive Director

AGS

**Engineering Committee
April 11, 2018 Meeting Minutes**

The Engineering Committee met Wednesday, April 11 at The District Offices at 245 Main Street, Cromwell, Connecticut.

Chairman John Dunham called the meeting to order at 5:30 PM. In addition to the Chair, present were Committee Members - Bonnie Anderson, Tom Serra, David Bauer, Robert Argazzi and Paul Catanzaro. There was a quorum. Also present were Art Simonian - Executive Director, Michelle Ryan - District Engineer, Ed Lynch - District Attorney and two representatives from Ameresco for our present project, Mike Kelleher and Jim Daylor.

Following is a summary of the April 11th Engineering Meeting:

- 1) **Energy Performance Contact** – Ameresco presented the recommended energy saving projects (“Project Proposal”) to the Committee. Majority of the savings will come from the installed technology such as Fuel cells, solar panels and LED lighting.

Mr. Serra moved, Mr. Argazzi seconded, and the committee approved unanimously:

MOTION: The Engineering Committee moves to proceed with the second phase of the Audit Agreement, conducting a Comprehensive Investment Grade Audit based on the project list presented.

- 1a) **LREC and ZREC renewable energy credits programs** – The Engineering Committee approves authorizing Ameresco, Inc. to submit applications to Eversource on our behalf and refers this to the Board of Directors for their review and approval.

Mr. Bauer moved, Mr. Serra seconded, and the committee approved unanimously:

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2) Request for Qualifications IT Support – Review and discussion of RFQ proposal 2018-10. The committee reviewed the RFQ document and requested the Executive Director revise it to make the scope more general, as well as speak with our existing IT Consultant and then advertise for qualifications only.

3) Related Business and Staff Updates – None discussed.

Adjournment:

Mr. Catanzaro moved, Mrs. Anderson seconded, and the committee approved unanimously to adjourn at 6:50 PM.