

THE MATTABASSETT DISTRICT

Memorandum

Date: November 8, 2017

Subject: Agenda - Monday,
November 20, 2017 @ 7:00 PM
Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

AGS

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of October 16, 2017	1 - 3
2. Treasurer's Report	4 - 12
a. Receipts & Expenditures – FY 17-18	6
b. Operating Fund Statement of Income	7
c. Cash Flow Graphs	8 - 10
d. Investment Schedule	11
e. Investment Bank Distribution	12
3. Budget Statement	13 - 15
4. Check Register Report – October, 2017	16 - 18
5. Staff Reports	19 - 38
a. Monthly Report	19 - 27
b. Safety/Energy Report	28 - 30
c. Operational Profile	31 - 34
d. Monthly Flows & Rainfall Data for the Past Two Years	35
e. Effluent Quality Graph	36
f. Nitrogen Graph	37
g. Maintenance Graph	38
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
3. Middletown Buy-In Funds	
4. Middletown pump station odor control and sediment removal requirements. Response sent by email on October 24, 2017	
6. Committee Reports	
a. Engineering	
b. Finance – (pink)	
1. Middletown Reimbursement for Diversion of Sludge	
c. Human Resources	
d. Property Management	

- e. Public Relations
- 7. Counsel's Report
 - a. Executive Session
- 8. New Business
- 9. Communications
 - a. The holiday dinner will be held at Baci Grill in Cromwell immediately following the December 18th Board meeting.
- 10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, December 18, 2017 at 5:30 p.m.**, in the Administration Building, Cromwell, Connecticut.