

**THE MATTABASSETT DISTRICT**

*Memorandum*

*Date:* March 8, 2018

*Subject:* Agenda - Monday,  
March 19, 2018 @ 7:00 PM  
Board Meeting

*To:* Board of Directors

*From:* Arthur G. Simonian, Executive Director

AGS

Public Speakers

**AGENDA**

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of February 26, 2018	1 - 4
2. Treasurer's Report	5 - 13
a. Receipts & Expenditures – FY 17-18	7
b. Operating Fund Statement of Income	8
c. Cash Flow Graphs	9 - 11
d. Investment Schedule	12
e. Investment Bank Distribution	13
3. Budget Statement	14 - 16
4. Check Register Report – February, 2018	17 - 20
5. Staff Reports	21 - 39
a. Monthly Report	21 - 29
b. Safety/Energy Report	30 - 31
c. Operational Profile	32 - 35
d. Monthly Flows & Rainfall Data for the Past Two Years	36
e. Effluent Quality Graph	37
f. Nitrogen Graph	38
g. Maintenance Graph	39
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
3. Capital Items variance percent on Unaudited Budget Statement – <i>See new formatted Unaudited Budget Statement</i>	
4. IT Support Services – <i>The Executive Director will prepare a scope of             work for potential RFQ.</i>	
6. Committee Reports	
a. Engineering (purple)	
b. Finance	
c. Human Resources (yellow)	
d. Property Management (blue)	
e. Public Relations (gray)	

7. Counsel's Report
  - a. Executive Session
8. New Business
  1. Adopt Sewer Rules and Regulation Changes
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, April 16, 2018 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.