

Date: January 9, 2018

Subject: Agenda - Tuesday,
January 16, 2018 @ 7:00 PM
Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of December 18, 2017	1 - 4
2. Treasurer's Report	5 - 13
a. Receipts & Expenditures – FY 17-18	7
b. Operating Fund Statement of Income	8
c. Cash Flow Graphs	9 - 11
d. Investment Schedule	12
e. Investment Bank Distribution	13
3. Budget Statement	14 - 16
4. Check Register Report – December, 2017	17 - 19
5. Staff Reports	20 - 39
a. Monthly Report	21 - 26
b. Safety/Energy Report	27 - 28
c. Operational Profile	29- 32
d. Monthly Flows & Rainfall Data for the Past Two Years	33
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f. Nitrogen Graph	35
g. Maintenance Graph	36
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
3. The Executive Director will send a copy of the Audit adjusting entries to the Board of Directors - <i>Refer to Finance Committee package.</i>	
4. The Executive Director will inquire into an Executive Summary for the FY2017 Audit - <i>Will follow up with Auditors.</i>	
5. The Executive Director will report partial flume flows versus Town Flows to show the difference - <i>See attached spreadsheet.</i>	
6. Committee Reports	
a. Engineering	
b. Finance – (pink)	
c. Human Resources	

- d. Property Management
- e. Public Relations
- 7. Counsel's Report
 - a. Executive Session
- 8. New Business
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, February 26, 2018 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.