

**PUBLIC SPEAKERS**

None

**MINUTES OF November 19, 2018**

**Roll Call of Members**

The monthly meeting of the Board of Directors of The Mattabasset District was held Monday, November 19, 2018, in the Administration Building. Board Chairman John Dunham called the meeting to order at 7:01 p.m. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Bonnie Anderson, Doug Sienna and Thomas Tokarz. Present from the Town of Berlin were Directors James Fallon and Robert Argazzi. Present from the City of Middletown were Directors Joe Samolis, Dale Aldieri and David Bauer. Present from the City of New Britain were Directors Christopher Anderson, Tim Stewart, Tonilynn Collins, Mary Marrocco and Lanette Macaruso. Via telephone call Arthur Simonian – Executive Director was present. Also, present Michelle Ryan – District Engineer, Bill Adkins – Maintenance Manager and Michael Manfre – Operations Manager. The City of Middletown Director Tom Serra was absent.

**Approval of October 15, 2018 Minutes**

MOTION: Mr. Sienna moved to accept the minutes of October 15, 2018.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved with Mrs. Marrocco and Ms. Collins abstaining.

**Treasurer's Report**

MOTION: Mr. Sienna moved to accept the Treasurer's Report as presented.

Ms. Collins seconded the motion.

Discussion:

RESOLVED: The motion was approved unanimously.

**Budget Statement**

MOTION: Mr. Sienna moved to accept the Budget Statement as presented.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Check Register – October, 2018**

No motion required.

**Staff Reports**

MOTION: Mr. Sienna moved to accept the Staff Reports as presented.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Executive Director's Staff Actions:**

A typographical error in the staff report's odor control chart showed one odor complaint in the month of October, 2018, when in fact there were zero odor complaints in the month of October, 2018.

**Engineering Committee**

No report

**Finance Committee**

MOTION: Mr. Sienna moved to approve the reimbursement to the City of Middletown, through their hauler H.I. Stone, for transporting approximately 60 loads at a maximum differential of \$108.55 per load for a total cost of \$6,513 to cover the sludge diversion transportation costs during our annual preventive maintenance shutdown from October 30, 2018 to November 13, 2018.

Mrs. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to accept the November 15, 2018 Finance Committee Report as presented.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Human Resources Committee**

No report

**Property Management**

No Report

**Public Relations Committee**

No report

**Counsel's Report**

No report

**New Business**

MOTION: Mr. Sienna moved to approve the following motion subject to the Finance Committee's approval. Utilizing the National Power Alliance Bid #042815-CEC with further discounts up to 33% to purchase a new 2018 T595 T4 Bobcat Track Loader with accessories from the lowest Bidder Bobcat of East Hartford, CT, at a price not to exceed \$53,609.

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously, subject to the Finance Committee's approval.

MOTION: Mr. Sienna moved to approve the following motion subject to the Finance Committee's approval. Utilizing the State of CT DAS Bid #10PSX0239 to purchase a 2019 Ford F550 Dump Truck with plow from the lowest bidder, Crowley Ford of Plainville, CT, at a price not to exceed \$59,855, per the attached quote.

Mr. Fallon seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously, subject to the Finance Committee's approval.

MOTION: Mr. Sienna moved to approve the renewal of the agreement between Anderson, Reynolds & Lynch and the Mattabassett District, specifically Attorney Ed Lynch, as District Counsel for the term of November 1, 2018 through June 30, 2019, with the option to renew for two years, at a rate of \$185/hour with subsequent years' rates to be reviewed annually on or before June preceding the subsequent Fiscal Year.

Mr. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Communications

The December 17, 2018 Board of Directors meeting will begin at 5:30 p.m. Immediately following the meeting our District Attorney's office will host the Annual Holiday dinner at Portofino's in New Britain.

Adjournment

MOTION: Mr. Sienna moved to adjourn.

RESOLVED: The motion was approved unanimously.

The meeting adjourned at 7:55 p.m.

The next meeting of the Board of Directors will be held on **Monday, December 17, 2018 at 5:30 p.m.** in the Administration Building, Cromwell, Connecticut.