

**PUBLIC SPEAKERS**

None

**MINUTES OF July 23, 2018**

**Roll Call of Members**

The monthly meeting of the Board of Directors of The Mattabasset District was held Monday, July 23, 2018, in the Administration Building. Board Chairman John Dunham called the meeting to order at 7:01 p.m. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Bonnie Anderson, Doug Sienna and Thomas Tokarz. Present from the Town of Berlin were Directors James Fallon and Robert Argazzi. Present from the City of Middletown was Director David Bauer. Present from the City of New Britain were Directors Peter Centurelli, Mary Marrocco, Paul Catanzaro and Tim Stewart. Also present were Edward T. Lynch Jr. – District Counsel, Arthur Simonian – Executive Director, Michelle Ryan – District Engineer, Bill Adkins – Maintenance Manager, Michael Manfre – Operations Manager and Brian Warman. Jim Daylor an Ameresco Representative was present. The City of Middletown Directors Dale Aldieri, Joe Samolis and Tom Serra were absent. The City of New Britain Director Tonilynn Collins was absent.

**Approval of June 18, 2018 Minutes**

MOTION: Mr. Sienna moved to accept the minutes of June 18, 2018.

Mr. Centurelli seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Treasurer's Report**

MOTION: Mr. Sienna moved to accept the Treasurer's Report as presented.

Mrs. Anderson seconded the motion.

Discussion:

RESOLVED: The motion was approved unanimously.

**Budget Statement**

MOTION: Mr. Sienna moved to accept the Budget Statement as presented.

Mr. Stewart seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Check Register – June, 2018**

No motion required.

**Staff Reports**

MOTION: Mr. Sienna moved to accept the Staff Reports as presented.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Executive Director’s Staff Actions:**

The Executive Director will calculate the potential liability of all outstanding District funded Life Insurance Policies from the previous administration when the District self-funded.

**Engineering Committee**

MOTION: Mr. Fallon moved to approve authorizing the Executive Director to sign security bond letter with Doosan Energy services.

Mr. Stewart seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Bauer moved to accept the Engineering Report as presented.

Mr. Fallon seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Finance Committee**

**MOTION:** Mr. Sienna moved to approve authorizing the Executive Director to enter into contract bid #2018-13 with the lowest qualified vendor, Univar, USA, Inc. to supply and deliver Sodium Hydroxide for the period August 1, 2018 through June 30, 2019.

Mrs. Anderson seconded the motion.

**Discussion**

**RESOLVED:** The motion was approved unanimously.

**MOTION:** Mr. Sienna moved to accept the Finance Report as presented.

Mrs. Marrocco seconded the motion.

**Discussion**

**RESOLVED:** The motion was approved unanimously.

**Human Resources Committee**

No report

**Property Management**

No Report

**Public Relations Committee**

No report

**Counsel's Report**

**MOTION:** Mr. Sienna moved to accept the Counsel's Report as presented.

Mr. Catanzaro seconded the motion.

**Discussion**

**RESOLVED:** The motion was approved unanimously.

**New Business**

None

**Communications**

In honor of our Operations Manager, Brian Warman retiring, we will be hosting a retirement party for him on August 9, 2018 at 12:00 p.m. The party will be at the District in the Maintenance Building. The September Board of Directors Meeting has been moved to Monday, September 24 at 7:00 p.m., the Elections will be held at this meeting. The Chamber Expo will be held on Wednesday, October 24, at the Red Lion Hotel in Cromwell.

**Adjournment**

**MOTION:** Mr. Sienna moved to adjourn.

**RESOLVED:** The motion was approved unanimously.

The meeting adjourned at 7:57 p.m.

The next meeting of the Board of Directors will be held on **Monday, August 20, 2018 at 7:00 p.m.** in the Administration Building, Cromwell, Connecticut.