

**PUBLIC SPEAKERS**

None

**MINUTES OF December 17, 2018**

**Roll Call of Members**

The monthly meeting of the Board of Directors of The Mattabasset District was held Monday, December 17, 2018, in the Administration Building. Board Chairman John Dunham called the meeting to order at 5:30 p.m. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Bonnie Anderson, Doug Sienna and Thomas Tokarz. Present from the Town of Berlin were Directors James Fallon and Robert Argazzi. Present from the City of Middletown was Director Dale Aldieri. Present from the City of New Britain were Directors Tim Stewart and Mary Marrocco. Also present were Edward T. Lynch Jr. – District Counsel, and Arthur Simonian – Executive Director. The City of Middletown Directors Tom Serra, Joe Samolis and David Bauer were absent and The City of New Britain Director, Tonilynn Collins was absent. The City of New Britain Directors Lanette Macaruso arrived at 5:33 p.m. and Christopher Anderson arrived at 5:35 p.m.

**Approval of November 19, 2018 Minutes**

MOTION: Mr. Sienna moved to accept the minutes of November 19, 2018, as amended.

Mr. Stewart seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Treasurer's Report**

MOTION: Mr. Sienna moved to accept the Treasurer's Report as presented.

Mr. Stewart seconded the motion.

Discussion:

RESOLVED: The motion was approved unanimously.

**Budget Statement**

MOTION: Mr. Sienna moved to accept the Budget Statement as presented.

Mrs. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Check Register – November, 2018**

No motion required.

**Staff Reports**

MOTION: Mr. Sienna moved to accept the Staff Reports as presented.

Mr. Argazzi seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Executive Director's Staff Actions:**

No action items.

**Engineering Committee**

A brief overview was given by the Board Chairman and the Executive Director on the status of the Energy Performance Contract, more specifically, the contracts with Doosan and Ameresco. The Incinerator heat exchanger expansion joint failure was also discussed. There will be an Engineering Committee meeting in January, 2019, to further discuss contract details.

**Finance Committee**

MOTION: Mr. Sienna moved to accept the December 4, 2018, Finance Committee Report as presented.

Mrs. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Human Resources Committee**

No Report.

**Property Management**

No Report.

**Public Relations Committee**

No Report.

**Counsel's Report**

No Report.

**New Business**

None

**Communications**

The Mattabasset District Holiday Party will be held on Thursday, December 20, 2018 at 12:00 p.m. in the Administration Building.

**Adjournment**

MOTION: Mr. Sienna moved to adjourn.

RESOLVED: The motion was approved unanimously.

The meeting adjourned at 6:10 p.m.

The next meeting of the Board of Directors will be held on **Tuesday, January 22, 2019 at 7:00 p.m.** in the Administration Building, Cromwell, Connecticut.