

Date: February 9, 2018

Subject: **Agenda - Monday,
February 26, 2018 @ 7:00 PM
Board Meeting**

To: Board of Directors

From: Arthur G. Simonian, Executive Director

AGS

Public Speakers

AGENDA

Roll Call

| | <u>Pages</u> |
|---|--------------|
| 1. Minutes of the meeting of January 16, 2018 | 1 - 3 |
| 2. Treasurer's Report | 4 - 12 |
| a. Receipts & Expenditures – FY 17-18 | 6 |
| b. Operating Fund Statement of Income | 7 |
| c. Cash Flow Graphs | 8 - 10 |
| d. Investment Schedule | 11 |
| e. Investment Bank Distribution | 12 |
| 3. Budget Statement | 13 - 15 |
| 4. Check Register Report – January, 2018 | 16 - 18 |
| 5. Staff Reports | 19 - 37 |
| a. Monthly Report | 19 - 27 |
| b. Safety/Energy Report | 28 - 29 |
| c. Operational Profile | 30 - 33 |
| d. Monthly Flows & Rainfall Data for the Past Two Years | 34 |
| e. Effluent Quality Graph | 35 |
| f. Nitrogen Graph | 36 |
| g. Maintenance Graph | 37 |
| h. Executive Director & Staff Action Items | |
| 1. Checkbook Analysis | |
| 2. Cash Flow Analysis | |
| 3. The Executive Director will discuss the Budget comparison spreadsheet, comparing the previous fiscal year expenses to our current fiscal year. | |
| 6. Committee Reports | |
| a. Engineering | |
| b. Finance | |
| c. Human Resources | |
| d. Property Management | |
| e. Public Relations | |

7. Counsel's Report
 - a. Executive Session
8. New Business
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, March 19, 2018 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.