

# THE MATTABASSETT DISTRICT

# Memorandum

**Date:** August 8, 2018

**Subject:** Agenda - Monday,  
August 20, 2018 @ 7:00 PM  
Board Meeting

**To:** Board of Directors

**From:** Arthur G. Simonian, Executive Director

Public Speakers

## AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of July 23, 2018	1 - 4
2. Treasurer's Report	5 - 13
a. Receipts & Expenditures – FY 17-18, FY 18-19	6 - 7
b. Operating Fund Statement of Income	8
c. Cash Flow Graphs	9 - 11
d. Investment Schedule	12
e. Investment Bank Distribution	13
3. Budget Statement	14 - 16
4. Check Register Report – July, 2018	17 - 20
5. Staff Reports	21 - 38
a. Monthly Report	21 - 28
b. Safety/Energy Report	29 - 30
c. Operational Profile	31 - 34
d. Monthly Flows & Rainfall Data for the Past Two Years	35
e. Effluent Quality Graph	36
f. Nitrogen Graph	37
g. Maintenance Graph	38
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
3. Calculate the potential liability of all outstanding District funded Life Insurance policies from the previous administration when the District self-funded ( <i>see attached response</i> )	
6. Committee Reports	
a. Engineering	
b. Finance	
c. Human Resources	
d. Property Management	
e. Public Relations	
7. Counsel's Report	

- a. Executive Session
- 8. New Business
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, September 24, 2018 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.