

THE MATTABASSETT DISTRICT

Memorandum

Date: September 7, 2018

*Subject: Agenda - Monday
September 24, 2018
Board Meeting, 7:00 pm*

To: Board of Directors

From: Arthur G. Simonian, Executive Director

AGENDA

Roll Call

1. In accordance with Section 2-4 of the Charter, the following officers shall be voted upon by ballot from its membership:
 - a. Chairman
 - b. Vice-Chairman
 - c. Secretary
 - d. Treasurer
 - e. Deputy Treasurer

Public Speakers

	<u>Pages</u>
2. Minutes of the meeting of August 20, 2018	1 - 3
3. Treasurer's Report	4 - 12
a. Receipts & Expenditures - Fiscal Years 17-18 & 18-19	5 - 6
b. Operating Fund Statement of Income	7
c. Cash Flow Graphs	8 - 10
d. Investment Schedule	11
e. Investment Bank Distribution	12
4. Budget Statement	13 - 15
5. Check Register Report - August 2018	16 - 19
6. Staff Reports	20 - 37
a. Monthly Report	20 - 28
b. Safety/Energy Report	29
c. Operational Profile	30 - 33
d. Monthly Flows & Rainfall for the Past Two Years	34
e. Effluent Quality	35
f. Nitrogen Graph	36
g. Maintenance Graph	37

- h. Executive Director & Staff Action Items:
 - 1. Checkbook Analysis
 - 2. Cash Flow Analysis
- 7. Committee Reports:
 - a. Engineering – (purple)
 - b. Finance – (pink)
 - 1. Budget Transfer of CNR
 - c. Human Resources – (yellow)
 - d. Property Management
 - e. Public Relations
- 8. Counsel's Report
 - a. Executive Session
- 9. New Business
 - a. Committee Assignments
 - a.1. Finance Committee
 - a.2.
 - 1. Engineering Committee
 - 2. Human Resources Committee
 - 3. Property Management Committee
 - 4. Public Relations Committee
 - a.3. Board Clerk – Executive Director, Arthur G. Simonian
- 10. Communications
- 11. Adjournment

The next meeting of The Mattabassett District will be held on **Monday, October 15, 2018 at 7:00 p.m.** in the Administrative Building, Cromwell, Connecticut.