

Date: September 14, 2020

Subject: Agenda – Monday,
September 21, 2020 @ 7:00 PM
REMOTE Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

➤ **The Meeting will be held via GoTo Meeting:**

Dial: (224) 501-3412 **Access Code:** 884-925-085

- **When prompted:** “If you were assigned a voice pin, dial it now”
Please press the pound sign # to bypass

OR

GoTo Meeting website link Option: *(must have microphone capability)*

<https://global.gotomeeting.com/join/884925085>

AGENDA

Roll Call

1. In accordance with Section 2-4 of the Charter, the following officers shall be voted upon by oral declaration from its membership:
 - a. Chairman
 - b. Vice-Chairman
 - c. Secretary
 - d. Treasurer
 - e. Deputy Treasurer

Public Speakers

	<u>Pages</u>
2. Minutes of the meeting of August 17, 2020	1 - 6
3. Treasurer's Report	7 - 15
a. Receipts & Expenditures - Fiscal Years 20-21	8 - 9
b. Operating Fund Statement of Income	10
c. Cash Flow Graphs	11 - 13
d. Investment Schedule	14
e. Investment Bank Distribution	15
4. Budget Statement	16 - 19
5. Check Register Report - August 2020	20 - 22
6. Staff Reports	23 - 39
a. Monthly Report	23 - 30

- b. Safety/Energy Report 31
- c. Operational Profile 32 - 35
- d. Monthly Flows & Rainfall for the Past Two Years 36
- e. Effluent Quality 37
- f. Nitrogen Graph 38
- g. Maintenance Graph 39
- h. Executive Director & Staff Action Items:
 - 1. Checkbook Analysis
 - 2. Cash Flow Analysis
- 7. Committee Reports:
 - a. Engineering – (purple)
 - b. Finance
 - c. Human Resources
 - d. Property Management
 - e. Public Relations
- 8. Counsel's Report
 - a. Executive Session
- 9. New Business
 - a. Committee Assignments
 - a.1. Finance Committee
 - a.2.
 - 1. Engineering Committee
 - 2. Human Resources Committee
 - 3. Property Management Committee
 - 4. Public Relations Committee
 - a.3. Board Clerk – Executive Director, Arthur G. Simonian
- 10. Communications
- 11. Adjournment

The next meeting of The Mattabassett District will be held on **Monday, October 19, 2020 at 7:00 p.m.** in the Administrative Building, Cromwell, Connecticut.