

THE MATTABASSETT DISTRICT

Memorandum

Date: July 7, 2020

Subject: Agenda – Monday,
July 20, 2020 @ 7:00 PM
REMOTE Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

➤ **The Meeting will be held via GoTo Meeting:**

Dial: 1 (646) 749-3112 **Access Code:** 987-996-389

- **When prompted:** “If you were assigned a voice pin, dial it now”
Please press the pound sign # to bypass

GoTo Meeting website link Option: *(must have microphone capability)*
<https://www.gotomeet.me/MattabassettDistrict/july-20th-board-meeting>

Public Speakers

AGENDA

Roll Call

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1. Minutes of the meeting of June 15, 2020	1 - 4
2. Treasurer's Report	5 - 13
a. Receipts & Expenditures – FY 19-20	7
b. Operating Fund Statement of Income	8
c. Cash Flow Graphs	9 - 11
d. Investment Schedule	12
e. Investment Bank Distribution	13
3. Budget Statement	14 - 17
4. Check Register Report – June, 2020	18 - 20
5. Staff Reports	21 - 37
a. Monthly Report	21 - 28
b. Safety/Energy Report	29
c. Operational Profile	30 - 33
d. Monthly Flows & Rainfall Data for the Past Two Years	34
e. Effluent Quality Graph	35
f. Nitrogen Graph	36
g. Maintenance Graph	37
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
6. Committee Reports	
a. Engineering – (purple)	

- b. Finance
- c. Human Resources (yellow)
- d. Property Management
- e. Public Relations
- 7. Counsel's Report
 - a. Executive Session
- 8. New Business
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District Board of Directors will be held on **Monday, August 17, 2020 at 7:00 PM**, via GoTo Meeting.