

THE MATTABASSETT DISTRICT

Memorandum

Date: March 5, 2020

Subject: Agenda – Monday,
March 16, 2020 @ 7:00 PM
Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of February 18, 2020	1 - 3
2. Treasurer's Report	4 - 11
a. Receipts & Expenditures – FY 19-20	5
b. Operating Fund Statement of Income	6
c. Cash Flow Graphs	7 - 9
d. Investment Schedule	10
e. Investment Bank Distribution	11
3. Budget Statement	12 - 15
4. Check Register Report – February, 2020	16 - 18
5. Staff Reports	19 - 35
a. Monthly Report	19 - 26
b. Safety/Energy Report	27
c. Operational Profile	28 - 31
d. Monthly Flows & Rainfall Data for the Past Two Years	32
e. Effluent Quality Graph	33
f. Nitrogen Graph	34
g. Maintenance Graph	35
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
6. Committee Reports	
a. Engineering	
b. Finance – (pink)	
1. Bid Waiver	
c. Human Resources – (yellow)	
d. Property Management	
e. Public Relations	
7. Counsel's Report	
a. Executive Session	

8. New Business
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, April 20, 2020 at 7:00 PM**, in the Administration Building, Cromwell, Connecticut.